

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of MAY 12TH, 2026
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
 Councillors: Clifford Fielder, Marc Gosselin, Sophie MacKewn,
 Staff: Krystle Seymour, Clerk-Treasurer
 Guy Godmaire, Road Superintendent
 Others: Steven Acland, C.P.A., Kemp Elliot & Blair LLP
Regrets: Richard McNaughton, Councillor

1. Call Meeting to Order & Adoption of Agenda:

2026-076 **Moved:** **Marc Gosselin** **Seconded:** **Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of May 12th, 2026 at 7:00 p.m.
“CARRIED”

2026-077 **Moved:** **Clifford Fielder** **Seconded:** **Marc Gosselin**
That we, the Council of the Township of Harley do hereby, accept the agenda as presented.
“CARRIED”

2. Adoption of Minutes:

a. Regular Meeting of April 14th, 2026

2026-078 **Moved:** **Sophie MacKewn** **Seconded:** **Marc Gosselin**
That we, the Council of the Township of Harley do hereby, adopt the following minutes:
 a. Regular Meeting of April 14th, 2026 as presented.
“CARRIED”

3. Disclosure of Pecuniary Interest:

None

4. Delegations:

None

5. Payment of Accounts – Voucher No. 2026-04

2026-079 **Moved:** **Sophie MacKewn** **Seconded:** **Clifford Fielder**
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$51,763.31
Fire	\$8,953.41
Recreation	\$738.42
Admin	\$112,865.22
Total Voucher 2026-04	\$174,320.36

“CARRIED”

6. Reports from Staff & Others:

a. Roads Department Report:

The Road Superintendent reports that spring run off went well with only a few culvert washouts. Sweeping of intersections had been done and the bridges were cleaned with the help of the Summer Students who started last week. Calcium applications will be starting this coming week. An update on the new truck and the old truck was provided. As time allows the old plow truck will be stripped down for the fire department.

Working on quotes for culverts. Council discussed the quotes for a new lawnmower and agreed to purchase the TORO from Brownlee Equipment.

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of MAY 12TH, 2026
Held at the Harley Municipal Office

b. Fire Department Report:

No report from the Fire Department. Councillor Fielder made comments about the following; Mileage for burn permit inspections, highway sign to be updated, SOP for tanker leaving the hall & certification.

c. Others:

i. Steven Acland, C.P.A., Kemp Elliot and Blair LLP – Financial Statements

Steven Acland presented Council with the audited Financial Statements of 2025.

2026-080 **Moved: Marc Gosselin Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, acknowledge receipt of Steven Acland, C.P.A. of Kemp, Elliot & Blair LLP's presentation regarding the 2025 audited financial statements; and

Authorize the Clerk-Treasurer and Reeve to sign the 2025 audited financial statements on behalf of the Township of Harley; and

Authorize the Clerk-Treasurer and Reeve to sign Kemp, Elliot, & Blair LLP's engagement letter pertaining to the 2026 audit.

“CARRIED”

ii. Treasurer's Report – April 2026

iii. Reports from Council and Staff

Staff updated council regarding the voters list to be used for the upcoming municipal election. In previous years, MPAC has supplied the voters list, however, this year the data is coming from Elections Ontario. Staff have performed a quick review and have noticed major discrepancies/errors. The office is encouraging all residents to check the list to ensure they are on it with the correct corresponding information to prevent unnecessary delays during voting. This is being promoted through various channels: Website, handouts at both the landfill and office, posted notice on municipal facilities, and through a mail out flyer which will be included in the final tax bills.

Also informed council about getting a quote for a new phone service provider due to the current provider being unreliable (due to water in lines etc) and causing service disruptions multiple times throughout the year.

Also informed Council of a large invoice received from the ONR for crossing repairs. Staff are seeking clarification on the invoice and waiting for a reply before processing the invoice.

2026-081 **Moved: Marc Gosselin Seconded: Sophie MacKewn**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

a. Roads Department Report

b. Fire Department Report

c. Other Reports:

i. Steven Acland, C.P.A., Kemp Elliot & Blair LLP – 2025 Financial Statements

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of MAY 12TH, 2026
Held at the Harley Municipal Office

- ii. Treasurer's Report – April 2026
 - iii. Reports from Council and Staff
- “CARRIED”

7. Correspondence for Council's Consideration:

- a. **Northeastern Manitoulin & The Islands – Chip-and-Tar Surface Treatment**
No Action
- b. **Northwatch – Nuclear Waste Management Organization Project**
No Action
- c. **City of Greater Sudbury – Special Economic Zone Designation**
No Action
- d. **Northern Ontario Farm Innovation Alliance – Support for NOHFC's Tile Drainage Funding**

2026-082 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That we, the Council of the Township of Harley do hereby, acknowledge request for support from the Northern Ontario Farm Innovation Alliance (NOFIA); and

Direct municipal staff to issue a letter a support to NOFIA as outlined and drafted in the received correspondence.
“CARRIED”

8. Correspondence for Council's Information:

- a. **Media Release – FONOM Welcomes Key Northern Investments in Ontario Budget and NORDS Extension**
- b. **Ministry of Transportation – Request for Federal Support for Hwys 11 & 17 Widening**

9. Other Business:

- a. **Memo- 26-006 – Restricted Act Provisions and Delegation of Authority**

2026-083 **Moved: Marc Gosselin** **Seconded: Sophie MacKewn**
That we the Council of the Township of Harley do hereby, acknowledge receipt of *Memo 26-006 – Restricted Acts Provisions and Delegation of Authority under s. 275 of the Municipal Act, 2001*; and

Direct the Clerk-Treasurer to prepare and present the necessary by-law to delegate authority to the Clerk-Treasurer to exercise the restricted powers set out in section 275 of the *Municipal Act, 2001*, in accordance with the report presented; and

That this by-law be provided for council's consideration at the regular meeting of May 12th, 2026.
“CARRIED”

- b. **Biker's Reunion – Donation Request**

2026-084 **Moved: Marc Gosselin** **Seconded: Clifford Fielder**

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of MAY 12TH, 2026
Held at the Harley Municipal Office

That we, the Council of the Township of Harley do hereby, acknowledge receipt of sponsorship request from the New Liskeard Bikers Reunion; and

That Council hereby authorizes a total sponsorship of \$650.00 + applicable taxes for the 2026 “Rockin On Canada Day Event”.
“CARRIED”

c. NORDS Funding Projects – Resurfacing Program (Maybrook Rd, North Quarry Rd, Pellet Rd, Industrial Park Rd, Hanbury Rd)

2026-085 **Moved: Clifford Fielder Seconded: Sophie MacKewn**

That we, the Council of the Township of Harley do hereby, acknowledge receipt of the Provincial Government’s announcement regarding the continuation of the Northern Ontario Resource Development Support (NORDS) fund; and

That Council directs staff to apply for NORDS funding when the application intake opens, and that it includes the following project(s);

- Resurfacing Program (Maybrook Rd, North Quarry Rd, Pellet Rd, Industrial Park Rd, Hanbury Rd)

And that Council further directs staff to include the proposed project(s) in the approved 2026 Capital Budget as “projects to be determined”, to allow staff to carry out this work should funding become available this fiscal year;

And finally, that staff report back to Council on the status of the NORDS application(s) and any funding approval when information becomes available.
“CARRIED”

d. Ontario Northland – Public Crossing – Stop Sign Request

2026-086 **Moved: Clifford Fielder Seconded: Marc Gosselin**

WHEREAS the Council of the Township of Harley has received correspondence from Ontario Northland Transportation Commission regarding the proposed installation of stop signs at railway crossings within the Township;

AND WHEREAS the Township has reviewed the request and supporting information provided;

NOW THEREFORE BE IT RESOLVED THAT Council acknowledges receipt of the correspondence regarding the proposed installation of stop signs at railway crossings within the Township of Harley;

AND THAT Council has no objection to the installation of such signage within the Township’s jurisdiction, and hereby grants permission for Ontario Northland Transportation Commission to proceed with the installation of said stop signs in accordance with applicable regulations and standards;

AND FURTHER THAT the Township of Harley shall not assume any financial responsibility for the supply, installation, operation, inspection, or ongoing maintenance of the said signage;

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of MAY 12TH, 2026
Held at the Harley Municipal Office

AND FURTHER THAT the Township’s permission shall not be construed as acceptance of ownership, control, or liability in relation to the railway crossing or associated signage;

AND FURTHER THAT the Township requests that brushing continue to be completed at each crossing after stop signs are installed.

AND FURTHER THAT staff be directed to respond to Ontario Northland Transportation Commission advising of Council’s position as outlined herein.
“CARRIED”

e. Memo – 26-007 – Joint Administrative Office Staffing

2026-087 **Moved:** Marc Gosselin **Seconded:** Sophie MacKewn
WHEREAS the Townships of Hudson, Harley, Casey, and Kerns operate under a shared Administrative Services Agreement managed by the Township of Harley;

AND WHEREAS participating municipalities have identified a need to increase administrative capacity to support ongoing municipal operations and service demands;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Harley recommends the addition of one (1) full-time administrative staff position, increasing the complement to four (4) full-time administrative staff;

AND FURTHER THAT staff be directed to revise the necessary schedules and provisions within the Administrative Services Agreement to reflect this change;

AND FURTHER THAT the revised schedules and any associated amendments be presented to the Shared Administrative Committee for review and recommendation to each participating municipality.

AND FURTHER THAT should the recommendation be approved by all participating municipalities, the additional position be implemented in accordance with the administrative services agreement.
“CARRIED”

Councillor Fielder requested a recorded vote on this matter:

Recorded Vote		
Council Member	For Motion	Against Motion
Clifford Fielder		✓
Marc Gosselin	✓	
Richard McNaughton		
Sophie MacKewn	✓	
Pauline Archambault	✓	

10. By-Laws:

- a. By-Law 2026-14** Being a by-law to authorize delegation of authority to the Clerk-Treasurer for certain acts during a “lame duck” period
[three readings]

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of MAY 12TH, 2026
Held at the Harley Municipal Office

2026-088 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That **By-Law No. 2026-14**, being a by-law to authorize the delegation of authority to the Clerk-Treasurer for certain acts during a “lame duck” period be received and read a first and second time.
“CARRIED”

2026-089 **Moved: Marc Gosselin** **Seconded: Sophie MacKewn**
That **By-Law No. 2026-14**, being a by-law to authorize the delegation of authority to the Clerk-Treasurer for certain acts during a “lame duck” period be read a third time and that the same be engrossed in the by-law book.
“CARRIED”

11. Resolution to Move to Closed Session:

a. Municipal Act, 2001, Section 239 2(e) – Potential Litigation affecting the municipality.

2026-090 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That we, the Council of the Township of Harley do hereby, agree to enter closed session at 9:08 p.m. to discuss the following item:

Municipal Act, 2001, Section 239 2(e) – Potential Litigation affecting the municipality.
“CARRIED”

2026-091 **Moved: Marc Gosselin** **Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, agree to arise from closed session at 9:35 p.m.; and

Report that council reviewed a letter dated April 20th, 2026 and provided staff with direction on how to proceed; and

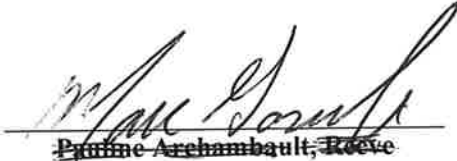
That the matter remains confidential under the following applicable provisions of the Municipal Act.


- Municipal Act, 2001, Section 239 2(e) – Potential Litigation affecting the municipality.

“CARRIED”

12. Adjournment:

2026-092 **Moved: Marc Gosselin** **Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 9:38 p.m. and will meet again on June 9th, 2026 at 7:00 p.m. or at the call of the Reeve.
“CARRIED”


~~Pyrrine Archambault, Reeve~~
Marc Gosselin, Deputy Reeve


Krystle Seymour, Clerk-Treasurer