

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of DECEMBER 9TH, 2025
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
Councillors: Clifford Fielder, Marc Gosselin, Sophie MacKewn, Richard McNaughton
Staff: Krystle Seymour, Clerk-Treasurer
Guy Godmaire, Road Superintendent
Regrets: None

1. Call Meeting to Order & Adoption of Agenda:

2025-178 **Moved:** Clifford Fielder **Seconded:** Marc Gosselin
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of December 9th, 2025 at 7:30 p.m.
“CARRIED”

2025-179 **Moved:** Marc Gosselin **Seconded:** Richard McNaughton
That we, the Council of the Township of Harley do hereby, accept the agenda as presented.
“CARRIED”

2. Adoption of Minutes:

- a. Public Meeting for Consent 2025-B02-Knott – November 11th, 2025
- b. Regular Meeting of November 11th, 2025

2025-180 **Moved:** Richard McNaughton **Seconded:** Sophie MacKewn
That we, the Council of the Township of Harley do hereby, adopt the following minutes:

- a. Public Meeting for Consent 2025-B02-Knott – November 11th, 2025 as presented.
- b. Regular Meeting of November 11th, 2025 as presented.

“CARRIED”

3. Disclosure of Pecuniary Interest:

None

4. Delegations:

None

5. Payment of Accounts – Voucher No. 2025-11

2025-181 **Moved:** Sophie MacKewn **Seconded:** Clifford Fielder
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$51,832.58
Fire	\$1,726.54
Recreation	\$1,470.70
Admin	\$138,244.37
Total Voucher 2025-11	\$192,824.19

“CARRIED”

6. Reports from Staff & Others:

a. Roads Department Report

The Road Superintendent reports that road conditions for winter operations have begun. The winter base is not ideal. Some grading has been done and some gravel was applied to Greenwood Bridge Road. The Road Superintendent has had to remind a few residents to not push snow across Township roads. Two tires were replaced on the loader and the

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other two will be replaced tomorrow with gently used ones. There have been some issues with some of the equipment. The grader needed a new parking brake sensor. Will inquire if this is covered under the extended warranty. Truck #8 has been having ongoing issues which will be repaired tomorrow. The roads are seeing more drifting due to farmland being cleared in some areas of the Township and these areas require more grading and plowing. Additionally, with increased resident traffic on roads, the Roads Department will need more calcium for the 2026 summer season. Lastly, the Road Superintendent attended board meetings with the OGRA and provided an update to Council. They are advocating for provincial funding for rural roads which experience a high percentage of accidents.

b. Fire Department Report

Nothing to report.

c. Others

- i. Eco-Logix's Landfill Report – October & November 2025
- ii. TMSA Update
- iii. TMA Meeting Minutes – October 30th, 2025
- iv. NEPH Meeting Minutes – October 23rd, 2025
- v. Treasurer's Report – November 2025
- vi. Reports from Council and Staff *[no item]*

2025-182 **Moved:** Clifford Fielder **Seconded:** Sophie MacKewn
That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Roads Department Report
- b. Fire Department Report
- c. Others
 - i. Eco-Logix's Landfill Report – October & November 2025
 - ii. TMSA Update
 - iii. TMA Meeting Minutes – October 30th, 2025
 - iv. NEPH Meeting Minutes – October 23rd, 2025
 - v. Treasurer's Report – November 2025
 - vi. Reports from Council and Staff *[no item]*

“CARRIED”

7. Correspondence for Council's Consideration:

- a. Township of Manitouwadge – 2+1 Highway Program on Hwy 11&17
No Action

b. Stormont, Dundas & Glengarry – Conservation Authorities

2025-183 **Moved:** Marc Gosselin **Seconded:** Richard McNaughton
That we, the Council of the Township of Harley do hereby, acknowledge receipt of resolution from the United Counties of Stormont, Dundas & Glengarry urging the Ontario government not to replace local conservation authorities with a new provincial agency; and

Direct municipal staff to issue a letter of support to the United Counties of Stormont, Dundas & Glengarry.

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8. Correspondence for Council's Information:
a. Saugeen First Nation's Child Wellbeing Law

9. Other Business:
a. Memo 25-020 – Pothole Prevention & Repair Program – Funding Opportunity

2025-184 **Moved:** Marc Gosselin **Seconded:** Sophie MacKewn
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-020 Pothole Prevention & Repair Program – Funding Opportunity*; and

Direct municipal staff to apply for this funding.
“CARRIED”

b. K. Smart & Associates Limited – 2025 Structure Inspections Appraisal Report

2025-185 **Moved:** Richard McNaughton **Seconded:** Marc Gosselin
That we, the Council of the Township of Harley do hereby, acknowledge receipt of K. Smart & Associates Limited's 2025 Structure Inspection Appraisal Report dated November 2025 which is to be filed with the minutes of the regular Meeting.
“CARRIED”

c. By-Law Officer Contract – Updated Draft

2025-186 **Moved:** Clifford Fielder **Seconded:** Marc Gosselin
That we, the Council of the Township of Harley do hereby, acknowledge receipt of updated draft agreement from Municipal Enforcement and Property Standards Management Services (MEPS); and

Direct municipal staff to prepare the necessary by-law to enter into an agreement with MEPS advisory services for by-law and property standard enforcement services for the Township of Harley.
“CARRIED”

d. Memo 25-021 – 2026 Insurance Renewal

2025-187 **Moved:** Marc Gosselin **Seconded:** Sophie MacKewn
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-021 – 2026 Insurance Renewal* – along with the proposal provided by McDougall Insurance; and

Direct Municipal Staff to prepare and present a by-law for council's consideration at the Regular Meeting of December 9th, 2025 authorizing the Clerk-Treasurer to execute an Insurance Program Proposal provided by McDougall Insurance with an annual premium of \$45,728 plus applicable taxes.
“CARRIED”

10. By-Laws:

a. **By-Law 2025-15** Being a by-law to enter into an agreement with The Township of Hudson, The Township of Kerns, and

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the Township of Casey for shared administrative services
[three readings]

2025-188	Moved: Marc Gosselin	Seconded: Richard McNaughton
That By-Law No. 2025-15 , being a by-law to enter into an agreement with The Township of Hudson, The Township of Kerns, and The Township of Casey for shared administrative services be received and read a first and second time.		
“CARRIED”		
2025-189	Moved: Sophie MacKewn	Seconded: Clifford Fielder
That By-Law No. 2025-15 , being a by-law to enter into an agreement with The Township of Hudson, The Township of Kerns, and the Township of Casey for shared administrative services be read a third time and that the same be engrossed in the by-law book.		
“CARRIED”		
b. By-Law 2025-16 Being a by-law to amend “Schedule A” to By-Law 2023-18 being a by-law to establish user fees for the Corporation of the Township of Harely <i>[first reading]</i>		
2025-190	Moved: Marc Gosselin	Seconded: Richard McNaughton
That By-Law No. 2025-16 , being a by-law to amend “Schedule A” to By-Law 2023-18 being a by-law to establish user fees for The Corporation of the Township of Harley be received and read a first time.		
“CARRIED”		
c. By-Law 2025-17 Being a by-law to amend By-Law 2020-06 being a by-law to govern the calling, place and proceedings of meetings <i>[three readings]</i>		
2025-191	Moved: Clifford Fielder	Seconded: Richard McNaughton
That By-Law No. 2025-17 , being a by-law to amend By-Law 2020-06 being a by-law to govern the calling, place and proceedings of meetings be received and read a first and second time.		
“CARRIED”		
2025-192	Moved: Marc Gosselin	Seconded: Sophie MacKewn
That By-Law No. 2025-17 , being a by-law to amend By-Law 2026-06 being a by-law to govern the calling, place and proceedings of meetings be read a third time and that the same be engrossed in the by-law book.		
“CARRIED”		
d. By-Law 2025-18 Being a by-law to authorize the signing of a municipal insurance renewal for 2026-2027 <i>[three readings]</i>		
2025-193	Moved: Richard McNaughton	Seconded: Clifford Fielder
That By-Law No. 2025-18 , being a by-law to authorize the signing of a municipal insurance renewal proposal for 2026-2027 be received and read a first and second time.		

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2025-194 **Moved:** Marc Gosselin **Seconded:** Richard McNaughton
That By-Law No. 2025-18, being a by-law to authorize the signing of a municipal insurance renewal proposal for 2026-2027 be read a third time and that the same be engrossed in the by-law book.
“CARRIED”

11. Resolution to Move to Closed Session:

None

12. Adjournment:

2025-195 **Moved:** Clifford Fielder **Seconded:** Marc Gosselin
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 9:15 p.m. and will meet again on January 13th, 2026 at 7:00 p.m. or at the call of the Reeve.
“CARRIED”


Pauline Archambault, Reeve


Krystle Seymour, Clerk-Treasurer