

**TOWNSHIP OF HARLEY**  
**THE REGULAR MEETING OF**  
**DECEMBER 9<sup>TH</sup>, 2025**  
**Held at the Harley Municipal Office**

**Present:** **Reeve:** Pauline Archambault  
**Councillors:** Clifford Fielder, Marc Gosselin, Sophie MacKewn, Richard McNaughton  
**Staff:** Krystle Seymour, Clerk-Treasurer  
 Guy Godmaire, Road Superintendent  
**Regrets:** None

**1. Call Meeting to Order & Adoption of Agenda:**

2025-178     **Moved:    Clifford Fielder                      Seconded:    Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of December 9<sup>th</sup>, 2025 at 7:30 p.m.  
“CARRIED”

2025-179     **Moved:**    **Marc Gosselin**                      **Seconded:**    **Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, accept the agenda  
as presented.  
“CARRIED”

## 2. Adoption of Minutes:

- a. **Public Meeting for Consent 2025-B02-Knott – November 11<sup>th</sup>, 2025**
- b. **Regular Meeting of November 11<sup>th</sup>, 2025**

2025-180     **Moved: Richard McNaughton     Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, adopt the  
following minutes:

- a. Public Meeting for Consent 2025-B02-Knott – November 11<sup>th</sup>, 2025  
as presented.
- b. Regular Meeting of November 11<sup>th</sup>, 2025 as presented.

“CARRIED”

### 3. Disclosure of Pecuniary Interest:

None

#### 4. Delegations:

None

### 5. Payment of Accounts – Voucher No. 2025-11

2025-181    **Moved:    Sophie MacKewn                      Seconded:    Clifford Fielder**  
That we, the Council of the Township of Harley, do hereby, approve the  
payment of accounts as presented:

|                       |                     |
|-----------------------|---------------------|
| Roads                 | \$51,832.58         |
| Fire                  | \$1,726.54          |
| Recreation            | \$1,470.70          |
| Admin                 | \$138,244.37        |
| Total Voucher 2025-11 | <u>\$192,824.19</u> |

**"CARRIED"**

## 6. Reports from Staff & Others:

### a. Roads Department Report

The Road Superintendent reports that road conditions for winter operations have begun. The winter base is not ideal. Some grading has been done and some gravel was applied to Greenwood Bridge Road. The Road Superintendent has had to remind a few residents to not push snow across Township roads. Two tires were replaced on the loader and the

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other two will be replaced tomorrow with gently used ones. There have been some issues with some of the equipment. The grader needed a new parking brake sensor. Will inquire if this is covered under the extended warranty. Truck #8 has been having ongoing issues which will be repaired tomorrow. The roads are seeing more drifting due to farmland being cleared in some areas of the Township and these areas require more grading and plowing. Additionally, with increased resident traffic on roads, the Roads Department will need more calcium for the 2026 summer season. Lastly, the Road Superintendent attended board meetings with the OGRA and provided an update to Council. They are advocating for provincial funding for rural roads which experience a high percentage of accidents.

**b. Fire Department Report**

Nothing to report.

**c. Others**

- i. Eco-Logix's Landfill Report – October & November 2025**
- ii. TMSA Update**
- iii. TMA Meeting Minutes – October 30<sup>th</sup>, 2025**
- iv. NEPH Meeting Minutes – October 23<sup>rd</sup>, 2025**
- v. Treasurer's Report – November 2025**
- vi. Reports from Council and Staff [no item]**

2025-182    **Moved: Clifford Fielder                      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Roads Department Report**
- b. Fire Department Report**
- c. Others**
  - i. Eco-Logix's Landfill Report – October & November 2025**
  - ii. TMSA Update**
  - iii. TMA Meeting Minutes – October 30<sup>th</sup>, 2025**
  - iv. NEPH Meeting Minutes – October 23<sup>rd</sup>, 2025**
  - v. Treasurer's Report – November 2025**
  - vi. Reports from Council and Staff [no item]**

**"CARRIED"**

**7. Correspondence for Council's Consideration:**

- a. Township of Manitouwadge – 2+1 Highway Program on Hwy 11&17**  
No Action

**b. Stormont, Dundas & Glengarry – Conservation Authorities**

2025-183    **Moved: Marc Gosselin                      Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of resolution from the United Counties of Stormont, Dundas & Glengarry urging the Ontario government not to replace local conservation authorities with a new provincial agency; and

Direct municipal staff to issue a letter of support to the United Counties of Stormont, Dundas & Glengarry.

**"CARRIED"**

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**8. Correspondence for Council's Information:**

- a. Saugeen First Nation's Child Wellbeing Law**

**9. Other Business:**

- a. Memo 25-020 – Pothole Prevention & Repair Program – Funding Opportunity**

2025-184    **Moved: Marc Gosselin                      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-020 Pothole Prevention & Repair Program – Funding Opportunity*; and

Direct municipal staff to apply for this funding.  
"CARRIED"

- b. K. Smart & Associates Limited – 2025 Structure Inspections Appraisal Report**

2025-185    **Moved: Richard McNaughton    Seconded: Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of K. Smart & Associates Limited's 2025 Structure Inspection Appraisal Report dated November 2025 which is to be filed with the minutes of the regular Meeting.  
"CARRIED"

- c. By-Law Officer Contract – Updated Draft**

2025-186    **Moved: Clifford Fielder                      Seconded: Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of updated draft agreement from Municipal Enforcement and Property Standards Management Services (MEPS); and

Direct municipal staff to prepare the necessary by-law to enter into an agreement with MEPS advisory services for by-law and property standard enforcement services for the Township of Harley.  
"CARRIED"

- d. Memo 25-021 – 2026 Insurance Renewal**

2025-187    **Moved: Marc Gosselin                      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-021 – 2026 Insurance Renewal* – along with the proposal provided by McDougall Insurance; and

Direct Municipal Staff to prepare and present a by-law for council's consideration at the Regular Meeting of December 9<sup>th</sup>, 2025 authorizing the Clerk-Treasurer to execute an Insurance Program Proposal provided by McDougall Insurance with an annual premium of \$45,728 plus applicable taxes.  
"CARRIED"

**10. By-Laws:**

- a. By-Law 2025-15**    Being a by-law to enter into an agreement with The Township of Hudson, The Township of Kerns, and

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the Township of Casey for shared administrative services

*[three readings]*

- 2025-188    **Moved:**    Marc Gosselin                      **Seconded:**    Richard McNaughton  
That **By-Law No. 2025-15**, being a by-law to enter into an agreement with The Township of Hudson, The Township of Kerns, and The Township of Casey for shared administrative services be received and read a first and second time.  
“CARRIED”
- 2025-189    **Moved:**    Sophie MacKewn                      **Seconded:**    Clifford Fielder  
That **By-Law No. 2025-15**, being a by-law to enter into an agreement with The Township of Hudson, The Township of Kerns, and the Township of Casey for shared administrative services be read a third time and that the same be engrossed in the by-law book.  
“CARRIED”
- b. **By-Law 2025-16**    Being a by-law to amend “Schedule A” to By-Law 2023-18 being a by-law to establish user fees for the Corporation of the Township of Harely  
*[first reading]*
- 2025-190    **Moved:**    Marc Gosselin                      **Seconded:**    Richard McNaughton  
That **By-Law No. 2025-16**, being a by-law to amend “Schedule A” to By-Law 2023-18 being a by-law to establish user fees for The Corporation of the Township of Harley be received and read a first time.  
“CARRIED”
- c. **By-Law 2025-17**    Being a by-law to amend By-Law 2020-06 being a by-law to govern the calling, place and proceedings of meetings  
*[three readings]*
- 2025-191    **Moved:**    Clifford Fielder                      **Seconded:**    Richard McNaughton  
That **By-Law No. 2025-17**, being a by-law to amend By-Law 2020-06 being a by-law to govern the calling, place and proceedings of meetings be received and read a first and second time.  
“CARRIED”
- 2025-192    **Moved:**    Marc Gosselin                      **Seconded:**    Sophie MacKewn  
That **By-Law No. 2025-17**, being a by-law to amend By-Law 2026-06 being a by-law to govern the calling, place and proceedings of meetings be read a third time and that the same be engrossed in the by-law book.  
“CARRIED”
- d. **By-Law 2025-18**    Being a by-law to authorize the signing of a municipal insurance renewal for 2026-2027  
*[three readings]*
- 2025-193    **Moved:**    Richard McNaughton    **Seconded:**    Clifford Fielder  
That **By-Law No. 2025-18**, being a by-law to authorize the signing of a municipal insurance renewal proposal for 2026-2027 be received and read a first and second time.

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“CARRIED”


2025-194    **Moved:**    **Marc Gosselin**                      **Seconded:**    **Richard McNaughton**  
That **By-Law No. 2025-18**, being a by-law to authorize the signing of a  
municipal insurance renewal proposal for 2026-2027 be read a third time and  
that the same be engrossed in the by-law book.  
“CARRIED”

**11. Resolution to Move to Closed Session:**  
None

**12. Adjournment:**

2025-195    **Moved:**    **Clifford Fielder**                      **Seconded:**    **Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, adjourn the  
Regular Meeting at 9:15 p.m. and will meet again on January 13<sup>th</sup>, 2026 at  
7:00 p.m. or at the call of the Reeve.  
“CARRIED”

  
Pauline Archambault, Reeve

  
Krystle Seymour, Clerk-Treasurer