

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of NOVEMBER 11<sup>TH</sup>, 2025**  
**Held at the Harley Municipal Office**

**Present:**     **Reeve:**        Pauline Archambault  
                 **Councillors:** Clifford Fielder, Sophie MacKewn, Richard McNaughton  
                 **Staff:**            Krystle Seymour, Clerk-Treasurer  
                            Guy Godmaire, Road Superintendent  
                            Logan Miron, Fire Chief (left at 9:00pm)  
**Others:**                1 Member of the Media  
**Regrets:**     **Councillor:** Marc Gosselin

**1. Call Meeting to Order & Adoption of Agenda:**

2025-157     **Moved:**    Clifford Fielder                     **Seconded:**    Richard McNaughton  
                 That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of November 11<sup>th</sup>, 2025 at 7:30 p.m.  
                 “CARRIED”

2025-158     **Moved:**    Richard McNaughton     **Seconded:**    Sophie MacKewn  
                 That we, the Council of the Township of Harley do hereby, accept the agenda as presented.  
                 “CARRIED”

**2. Adoption of Minutes:**

- a. Public Meeting of October 14<sup>th</sup>, 2025 – 2025-B01 Co-op Regionale.
- b. Regular Meeting of October 14<sup>th</sup>, 2025.
- c. Closed Session Meeting of October 14<sup>th</sup>, 2025.

2025-159     **Moved:**    Clifford Fielder                     **Seconded:**    Richard McNaughton  
                 That we, the Council of the Township of Harley do hereby, adopt the following minutes:  
                 a. Public Meeting of October 14<sup>th</sup>, 2025 – 2025-B01 Co-op Regionale as presented.  
                 b. Regular Meeting of October 14<sup>th</sup>, 2025 as presented.  
                 c. Closed Session Meeting of October 14<sup>th</sup>, 2025 as presented.  
                 “CARRIED”

**3. Disclosure of Pecuniary Interest:**

None

**4. Delegations:**

None

**5. Payment of Accounts – Voucher No. 2025-10**

2025-160     **Moved:**    Richard McNaughton     **Seconded:**    Sophie MacKewn  
                 That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$107,591.55
Fire	\$3,039.98
Recreation	\$574.40
Admin	\$80,389.33
Total Voucher 2025-10	\$191,595.26

“CARRIED”

**6. Reports from Staff & Others:**

**a. Roads Department Report**

The Road Superintendent reports that winter operations have begun.  
Approximately 1,100 mt of winter sand from Miron Top Soil has been

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mixed and stock piled at the cost of 9.51/mt. Brent Newton will be working part time for the winter season and Scott Dufresne has also agreed to help if needed. Plow Truck #6 is ready for winter operations. Plow Truck #8 will be ready this week, after parts are received from Gin Cor. The new plow truck is off the assembly line making its way to Mattawa.

**b. Fire Department Report**

The Fire Chief Reports that the Fire Department responded to one MVC call on Hwy 569.

**c. Others**

**i. Eco-Logix's Landfill Report – September 2025**

**ii. NEPH Board Minutes – September 25<sup>th</sup>, 2025**

**iii. TMA Update – Councillor MacKewn [no item]**

Councillor MacKewn provided an update on the last TMA meeting. MP Pauline Rochefort was also present and talked about the Canada Post strike. OFM representatives were in attendance to provide an update on training certification. FONOM provided an update on NORDS and is asking the government to make it permanent. There was also an update on the “2+1” of Hwy 11. Chamberlain Township has set a minimum property tax amount to encourage land development. OMPF funding was also discussed and how it relates to the farm credit as well as an update on exotic animal regulations.

**iv. Treasurer's Report – October 2025**

**v. Reports from Council and Staff [no item]**

2025-161    **Moved: Richard McNaughton    Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

**a. Roads Department Report**

**b. Fire Department Report**

**c. Others**

**i. Eco-Logix's Landfill Report – September 2025**

**ii. NEPH Board Minutes – September 25<sup>th</sup>, 2025**

**iii. TMA Update – Councillor MacKewn [no item]**

**iv. Treasurer's Report – October 2025**

**v. Reports from Council and Staff [no item]**

“CARRIED”

**7. Correspondence for Council's Consideration:**

**a. Pavilion Women's Centre – 2025 Proclamation of International Day of Elimination of Violence Against Women**

2025-162    **Moved: Sophie MacKewn    Seconded: Richard McNaughton**

The Township of Harley does hereby proclaim NOVEMBER 25th as The International Day for the elimination of Violence Against Women; and

WHEREAS violence continues to be the greatest gender inequality rights issue for women, girls, gender-diverse individuals; and

WHEREAS November is Woman Abuse Prevention Month; and

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WHEREAS November 25th the International Day for the Elimination of Violence Against Women; and

WHEREAS Femicide rates are on the rise in Ontario, with over 62 femicides occurring in Ontario in 2024; and

WHEREAS Our community is committed to ending femicide and all forms of gender-based violence; and

WHEREAS Indigenous, Black, South Asian and South East Asian women and girls continue to experience higher rates of violence, including femicide; and

WHEREAS last year in Ontario, on average every 6 days a woman or child lost their life due to femicide; and

WHEREAS in five of the last six years, at least one person from the District of Timiskaming was the victim of femicide; and

WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and

WHEREAS there is an urgent need for greater investment and action to end gender-based violence in our community and throughout Ontario; and

WHEREAS it is recognized that the courage of a woman alone is not enough, it takes an entire community to end gender-based violence; and

Now, therefore, the Council for the Township of Harley does hereby proclaim and declare that November 25th, 2025 shall be known as "**The International Day for the Elimination of Violence Against Women**" and urge all citizens to recognize this day by acting to support survivors of gender-based violence.  
"CARRIED"

**b. Township of Edwardsburgh-Cardinal – Ontario Community Infrastructure Fund (OCIF)**

No Action

**c. Town of Bradford West Gwillimbury – Removing HST\_GST from New Homes**

2025-163    **Moved: Clifford Fielder**                      **Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of resolution from the Town of Bradford West Gwillimbury calling on the Governments of Canada and Ontario to remove the federal and provincial portions of the HST from new homes purchased as primary residences; and

Direct municipal staff to issue a letter of support to the Town of Bradford West Gwillimbury.

"CARRIED"

**8. Correspondence for Council's Information:**

None

**9. Other Business:**

**a. Memo 25-015 – Council Meeting Schedule - 2026**

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- 2025-164    **Moved: Richard McNaughton    Seconded: Clifford Fielder**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-015 Council Meeting Schedule – 2026*; and  
Approve the following Council Meeting schedule for the upcoming year:

January	13 2026
February	10 2026
March	10 2026
April	14 2026
May	12 2026
June	9 2026
July	14 2026
August	11 2026
September	8 2026
October	13 2026
November	10 2026
December	8 2026

And do hereby agree to change the regular meeting time to 7:00pm beginning January 13<sup>th</sup>, 2026; and

Direct municipal staff to amend the procedural by-law to reflect this time change and present it for council's consideration at a following regular meeting of council.

“CARRIED

**b. Memo 25-016 – By-Law Enforcement Services**

- 2025-165    **Moved: Clifford Fielder    Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-016 By-Law Enforcement Services*; and

WHEREAS the Municipality's current By-law Enforcement Officer has confirmed his retirement effective December 31, 2025;

AND WHEREAS efforts to establish a joint enforcement contract through the Temiskaming Municipal Services Association have not succeeded; and

Direct staff to amend the proposed contract provided by Dave Bishop as directed by Council and provide to him for his consideration.

“CARRIED”

**c. Memo 25-017 – Emergency Response Plan – Annual Table Top Exercise**

- 2025-166    **Moved: Richard McNaughton    Seconded: Clifford Fielder**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-017 – Emergency Response Plan – Annual Table Top Exercise*; and  
Agree to schedule the Township of Harley's annual table top emergency meeting at the Harley Community Hall on November 19<sup>th</sup>, 2025 for the following attendees:

- Pauline Archambault, Reeve
- Guy Godmaire, Road Superintendent

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- Logan Miron, Fire Chief
  - Krystle Seymour, CEMC
  - Allison Doyon, Alternate CEMC
  - Melanie Woods, Municipal Staff
- “CARRIED”

**d. Memo 25-018 – Emergency Control Group & Administrative Shared Services Agreement – Review**

2025-167    **Moved: Sophie MacKewn      Seconded: Clifford Fielder**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-018 “Emergency Control Group & Administrative Shared Services Agreement”*; and

Agree to schedule the Township of Harley’s annual Emergency Control Group meeting and bi-annual Shared Services Administrative meeting with representatives from the Township of Hudson, Township of Kerns and Township of Casey for Tuesday, November 25<sup>th</sup>, to be attended by Reeve Pauline Archambault.  
“CARRIED”

**e. Memo 25-019 – Timiskaming District Joint Compliance Audit Committee 2026-2030 Establishment and Terms of Reference**

2025-168    **Moved: Clifford Fielder      Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo-25-019 “Timiskaming District Joint Compliance Audit Committee 2026-2030 Establishment and Terms of Reference”*; and

That Council establish and appoint a joint Compliance Audit Committee in accordance with the Municipal Elections Act for the 2026-2030 Term; and  
That Council approve the 2026-2030 Timiskaming District Joint Compliance Audit Committee Terms of Reference, as presented; and

That Council approve the appointment of the following members to the Timiskaming District Joint Compliance Audit Committee commencing on October 1, 2026, and ending on November 14, 2030:

- Alvin Willard
- Robert Norris
- Heather Sandrin
- Chris Wray (Alternate Member)
- Don Studholme (Alternate Member)

And finally, that Clerk-Treasurer prepare the necessary by-laws for council’s consideration at the regular council meeting of November 11<sup>th</sup>, 2025.  
“CARRIED”

**f. Resident Letter – Re: Admin Shared Services and Wind Turbine Projects**

2025-169    **Moved: Richard McNaughton      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of letter from a Harley resident outlining concerns with shared



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administrative services and a potential wind turbine project in Kerns Township; and

Direct the Clerk-Treasurer to respond.  
“CARRIED”

**g. OGRA Conference 2026 Registration [no item]**

2025-170    **Moved: Richard McNaughton    Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby;  
Direct municipal staff to register the following individuals to attend the  
Ontario Good Roads Association 2026 annual conference:

- 1) Guy Godmaire
- 2) Krystle Seymour
- 3) Marc Gosselin
- 4) Sophie MacKewn

“CARRIED”

**10. By-Laws:**

**a. By-Law 2025-12**    Being a by-law to establish and appoint the  
2026-2030 Timiskaming District Compliance Audit  
Committee  
*[three readings]*

2025-171    **Moved: Clifford Fielder    Seconded: Richard McNaughton**  
That **By-Law No. 2025-12**, being a by-law to establish and appoint the 2026-  
2030 Timiskaming District Joint Compliance Audit Committee be received  
and read a first and second time.  
“CARRIED”

2025-172    **Moved: Sophie MacKewn    Seconded: Clifford Fielder**  
That **By-Law No. 2025-12**, being a by-law to establish and appoint the 2026-  
2030 Timiskaming District Joint Compliance Audit Committee be read a third  
time and that the same be engrossed in the by-law book.  
“CARRIED”

**b. By-Law 2025-13**    Being a by-law to adopt the Timiskaming District  
Joint Compliance Audit Committee 2026-2030  
terms of reference *[three readings]*

2025-173    **Moved: Sophie MacKewn    Seconded: Richard McNaughton**  
That **By-Law No. 2025-13**, being a by-law to adopt the Timiskaming District  
Joint Compliance Audit Committee 2026-2030 terms of reference be received  
and read a first and second time.  
“CARRIED”

2025-174    **Moved: Richard McNaughton    Seconded: Clifford Fielder**  
That **By-Law No. 2025-13**, being a by-law to adopt the Timiskaming District  
Joint Compliance Audit Committee 2026-2030 terms of reference be read a  
third time and that the same be engrossed in the by-law book.  
“CARRIED”

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**c. By-Law 2025-14**    Being a by-law to Establish and regulate a Fire Department  
*[three readings]*

2025-175    **Moved:** Clifford Fielder                      **Seconded:** Sophie MacKewn  
That **By-Law No. 2025-14**, being a by-law to establish and regulate a fire department be received and read a first and second time.  
"CARRIED"

2025-176    **Moved:** Richard McNaughton    **Seconded:** Sophie MacKewn  
That **By-Law No. 2025-14**, being a by-law to establish and regulate a fire department be read a third time and that the same be engrossed in the by-law book.  
"CARRIED"

**11. Resolution to Move to Closed Session:**  
None

**12. Adjournment:**

2025-177    **Moved:** Clifford Fielder                      **Seconded:** Richard McNaughton  
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 9:16 p.m. and will meet again on December 9<sup>th</sup>, 2025 or at the call of the Reeve.  
"CARRIED"

  
Pauline Archambault, Reeve

  
Krystle Seymour, Clerk-Treasurer