

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of APRIL 8TH, 2025
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
 Councillors: Clifford Fielder
 Marc Gosselin
 Sophie MacKewn.
 Richard McNaughton
 Staff: Krystle Seymour, Clerk-Treasurer
 Guy Godmaire, Road Superintendent
 Others: Jerramy Peddie, 1 member of the public
Regrets: None

1. Call Meeting to Order & Adoption of Agenda:

2025-053 **Moved:** Clifford Fielder **Seconded:** Marc Gosselin
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of April 8th, 2025 at 7:29 p.m.
"CARRIED"

2025-054 **Moved:** Marc Gosselin **Seconded:** Richard McNaughton
That we, the Council of the Township of Harley do hereby, accept the agenda as presented.
"CARRIED"

2. Adoption of Minutes:

a. Regular Meeting of March 11th, 2025

2025-055 **Moved:** Richard McNaughton **Seconded:** Sophie MacKewn
That we, the Council of the Township of Harley do hereby, adopt the following minutes:
a. Regular Meeting of March 11th, 2025 as presented.
"CARRIED"

3. Disclosure of Pecuniary Interest:

None

4. Delegations:

a. Jerramy Peddie – Property Zoning Amendment

Jerramy Peddie addressed Council and asked if they could change the rules so he could have a third dwelling unit on his property which is zoned as "prime agriculture". He said he has inquired if this was permitted with municipal office staff several times over the last 5 years and was told no each time. He currently has one (1) dwelling and one (1) "granny suite" on the property which is permitted under the Zoning By-Law amendment 2016-20. Council outlined that there is a process to be followed when applying for a building permit which includes a zoning by-law review. Jerramy quoted sections of documents he found online regarding the provinces position on allowing a third units on a property regardless of local zoning rules. He also outlined that the building inspector had visited the property and gave him a document. The Clerk-Treasurer outlined that the provinces position on three units does not apply to his property as it is not a fully serviced lot (no municipal water or sewer), but will seek the specific sections of the province's planning statements from the municipal planner and provide them to Jerramy for further clarification.

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of APRIL 8TH, 2025
Held at the Harley Municipal Office

- 2025-056 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby acknowledge
Jerramy Peddie's presence at the regular council meeting of April 8th, 2025
regarding his request to build and second "granny" or "garden suite" on his
property.
"CARRIED"

5. Payment of Accounts – Voucher No. 2025-03

- 2025-057 **Moved:** **Richard McNaughton** **Seconded:** **Clifford Fielder**
That we, the Council of the Township of Harley, do hereby, approve the
payment of accounts as presented:

Roads	\$46,060.09
Fire	\$3,848.46
Recreation	\$2,773.43
Admin	\$100,486.88
Total Voucher 2025-03	\$153,168.86

"CARRIED"

6. Reports from Staff & Others:

a. Roads Department Report

The Road Superintendent reports that March was extremely busy with multiple snow falls and thaws. The grader was used for 82 hours, the loader 83 hours, Truck #6 was used for 51 hours, and Truck #8 was used for 70 hours. This is significantly higher than March of 2024. The Roads Department asked for patience as they deal with the irregular weather. Half load season will be in affect in Harley staring April 9th. The transition at the landfill is going well. The Road Superintendent will be attending a Weed Inspector's course this week in Guelph. Councillor Fielder inquired as to how much it costs for a full time operator and plow truck versus subcontracting out winter road maintenance. Councillor Fielder would like office staff to get numbers for comparisons on subcontracting out winter road maintenance. The Clerk-Treasurer will attempt to get quotes.

b. Fire Department Report

The Fire Chief Reports that they have responded to 3 calls and all went well. The Fire Department has received gloves, boots, and balaclavas which were purchased through the OFM grant. Lastly, all three trucks have had their annual safety inspections completed.

c. Others

i. NEPH – Merger Community Update – March 6th, 2025

ii. Reports from Council and Staff

1. Community Emergency Preparedness Grant Update

The Clerk-Treasurer notified Council that Harley was not successful for the CEPG.

Councillor MacKewn provided an update on TMA. There was an update from TMSA, which including adding planning services as a mandatory service, and discussions about the cost of the retainer fees. Huntsville was added to the Heritage Funding which will have negative impacts on the North.

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of APRIL 8TH, 2025
Held at the Harley Municipal Office

- 2025-058 **Moved:** **Marc Gosselin** **Seconded:** **Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:
- a. Roads Department Report
 - b. Fire Department Report
 - c. Others
 - i. NEPH – Merger Community Update – March 6th, 2025
 - ii. Reports from Council and Staff
 - 1. Community Emergency Preparedness Grant Update
- “CARRIED”

- 7. Correspondence for Council’s Consideration:**
a. Township of Evanturel – Northern Highway Safety Plan – Hwy 11 & Hwy 17

- 2025-059 **Moved:** **Richard McNaughton** **Seconded:** **Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, support the Township of Evanturel’s resolution regarding the Northern Highway Safety Plan – Hwy 11 & Hwy 17; and
Direct municipal staff to issue a copy of this resolution to the Township of Evanturel.
“CARRIED”

Councillor Fielder requested a recorded vote on this matter:

Recorded Vote		
Council Member	For Motion	Against Motion
Clifford Fielder		✓
Marc Gosselin	✓	
Richard McNaughton	✓	
Sophie MacKewn	✓	
Pauline Archambault		✓

- 8. Correspondence for Council’s Information:**
None

- 9. Other Business:**
a. Bikers’ Reunion – Sponsorship Letter

- 2025-060 **Moved:** **Clifford Fielder** **Seconded:** **Marc Gosselin**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of sponsorship request from the New Liskeard Bikers Reunion; and

That Council hereby authorizes a total sponsorship of \$650 + HST for the 2025 “Rockin On Canada Day Event”.
“CARRIED”

- b. Bell Canada Fiber Optics Installation – Permits 3021A & 3011A**

- 2025-061 **Moved:** **Richard MacNaughton** **Seconded:** **Sophie MacKewn**
That we, the Council of the Township of Harley do hereby acknowledge receipt of *Bell Canada Fiber Optics Installation Permits 3021A and 3011A*; and

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of APRIL 8TH, 2025
Held at the Harley Municipal Office

Acknowledge that a virtual meeting was held on March 26th, 2025 between representatives from Cyient and Bell Canada as well as the Township of Harley Road Superintendent and Clerk-Treasurer; and

That we, the Council of the Township of Harley do hereby grant approval for the installation of fiber optic cable as per the submitted permits provided that the buried cable is a minimum of 4 ft deep.

“CARRIED”

c. Memo-25-003 – Municipal Budget 2025

The Clerk-Treasurer presented the actuals from 2024 and the proposed budget for 2025 as well as 3 options for councils’ consideration. Council directed the Clerk-Treasurer to provide a summary document outlining the average household increase if the municipal tax rate was increased by 2.00% for councils’ information at the regular meeting of May 13th, 2025.

2025-062 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby acknowledge receipt of three proposed levy options with corresponding budget for the fiscal year 2025 as prepared by the Clerk-Treasurer; and

That Council direct the Clerk-Treasurer to prepare a by-law given a 2.00% municipal tax rate increase to be presented for Council’s consideration at the Regular Meeting of May 13th, 2025.

“CARRIED”

d. Memo-25-004 – Hiring Committee – Full Time Operator Roads Department

2025-063 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of *Memo 25-004 – Hiring Committee – Full Time Operator Roads Department*; and

Appoint the following individuals to a hiring committee with the authority to enter an employment contract with the successful candidate on behalf of the Township of Harley:

- Krystle Seymour, Clerk-Treasurer:
- Guy Godmaire, Road Superintendent; and
- Pauline Archambeault, Reeve

“CARRIED”

10. By-Laws:

None

11. Resolution to Move to Closed Session:

None

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of APRIL 8TH, 2025
Held at the Harley Municipal Office

12. Adjournment:

2025-064 **Moved: Richard McNaughton Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, adjourn the
Regular Meeting at 10:48 p.m. and will meet again on May 13th, 2025 or at
the call of the Reeve.
“CARRIED”


Pauline Archambault, Reeve


Krystle Seymour, Clerk-Treasurer