

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of FEBRUARY 11TH, 2025
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
 Councillors: Clifford Fielder
 Sophie MacKewn
 Richard McNaughton
Staff: Krystle Seymour, Clerk-Treasurer
 Guy Godmaire, Road Superintendent
Others: Jeff Manners, CSWB Coordinator
 Brent and Kyle Newton,
Regrets: Marc Gosselin, councillor

1. Call Meeting to Order & Adoption of Agenda:

2025-020 **Moved:** Clifford Fielder **Seconded:** Richard McNaughton
 That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of February 11th, 2025 at 7:28 p.m.
 “CARRIED”

2025-021 **Moved:** Richard McNaughton **Seconded:** Sophie MacKewn
 That we, the Council of the Township of Harley do hereby, accept the agenda as amended.
 ADD: 9. d. Asset Management Plan Update
 “CARRIED”

2. Adoption of Minutes:

a. Regular Meeting of January 14th, 2025.

2025-022 **Moved:** Sophie MacKewn **Seconded:** Clifford Fielder
 That we, the Council of the Township of Harley do hereby, adopt the following minutes:
 a. Regular Meeting of January 14th, 2025 as amended.
 “CARRIED”

3. Disclosure of Pecuniary Interest:

None

4. Delegations:

a. Jeff Manners, CSWB Coordinator – Community Safety Well-Being Plan

Jeff Manners presented the Community Safety and Well-Being Plan (CSWBP) that was legislated in 2019 for all Ontario municipalities. The plans were developed in 2021 by a consultant, but led by DTSSAB and overseen by a local steering committee. The document is a collaborative and living document that serves the Timiskaming District (incl. Temagami), and outlines several priorities for our local community to focus on. The top 3 priorities that are currently being focused on are Housing, Community Safety, and Health & Well-Being. He outlined the work that has been done up to date for this plan and explained the goals and mechanisms for achieving and measuring success in each of these areas. Council was given the opportunity to ask questions and more information was provided on how the CSWBP is assisting with homelessness in the Timiskaming District as well as tangible practical ways the CSWBP is implemented. Ongoing communication regarding updates will be provided to council via email blasts, or delegations of council.

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Reeve Archambault asked how the Township can receive information about the Safety Well-Being Plan. The coordinator responded that council members are welcome to join the steering committee at any time. He can also link the Township with various partners to enhance programs in their own community, such as "Planet Youth". He also outlined the projects they are currently working on now which include refining the 211 service for the aging population. They also continue the development on the 811 service which is similar to what "Tele-Health" used to be. These services aim to decrease calls to 911 and visits to the emergency rooms. Councillor Fielder asked if there was more information they could access on what the plan is currently doing so progress can be observed. The CSWBP coordinator can forward that information along through municipal staff.

- 2025-023 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge presentation of the Community Safety Well-Being plan by CSWB co-ordinator Jeff Manners.
"CARRIED"

5. Payment of Accounts – Voucher No. 2025-01

- 2025-024 **Moved: Sophie MacKewn Seconded: Richard McNaughton**
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$72,076.99
Fire	\$30,052.50
Recreation	\$4,086.75
Admin	<u>\$123,744.24</u>
Total Voucher 2025-01	\$229,960.48

"CARRIED"

6. Reports from Staff & Others:

a. Roads Department Report

The Road Superintendent reports that it has been a busy winter. The snowbanks now need to be pushed back as snow has accumulated over the winter season. The Road Superintendent is still trying to get quotes for a new plow truck. There are 2 light poles on the ball field that pose a safety risk and should be removed. Council agreed that they should be removed and asked the road superintendent to coordinate this.

- 2025-025 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, agree to remove two (2) light poles from the Harley Baseball Field.
"CARRIED"

b. Fire Department Report

The Fire Chief Reports that the Fire Department has received part of the order from M&L Supply funded by the OFM Fire Protection Grant 2024-25. A remanufactured Scott 2.2 Air Pack was also purchased from M&L Supply. The AED battery is in need of replacement. Plans are underway to have a practice with EMS to serve as an annual refresher. The Fire

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Department responded to 3 calls during the month of January and all calls went well.

c. Others

i. Application for Consent – 2024-B02-Newton – Planning Assessment

2025-026 **Moved: Clifford Fielder Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of TMSA's planning application assessment regarding application for consent 2024-B02-Newton; and

Acknowledge no written statements were provided against application for consent 2024-B02-Newton at the time of the Regular Meeting of February 11th, 2025; and

Therefore, grant the provisional consent of planning application 2024-B02-Newton, subject to the conditions in the Township of Harley's Consent Approval Authority Notice of Decision, which must be fulfilled within a two-year period from the date of this Decision:

- 1) The Following documents shall be provided to the Clerk for the transaction described:
 - a. A copy of the signed Acknowledgement and Direction;
 - b. The "Transfer in Preparation" and/or "Transfer Easement Preparation";
 - c. A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the "Transfer in Preparation" and/or "Transfer Easement in Preparation";
 - d. A reference plan of the survey which bears the Land Registry Office registration number and signatures as evidence of its deposit therein, illustrating the parcel(s) to which consent approval relates;
 - (i) The reference plan of survey must include parts for the retained lot and severed lot;
 - (ii) The reference plan of survey must include the dimensions and areas of each part included on the plan.
- 2) That the Township of Harley receives a payment of the value of 5% of the land for cash-in-lieu of parkland dedication, pursuant to Section 53(13) of Planning Act.

"CARRIED"

- ii. Earlton-Timiskaming Regional Airport - Reports**
- iii. Timiskaming Health Unit Minutes – Dec 4th, 2024**
- iv. Northeastern Public Health Board Minutes – Jan 1st, 2025**
- v. Reports from Council and Staff [no item]**

Reeve Archambault asked the Clerk-Treasurer to look into and move forward with the procedures for ensuring the development agreements on the lots at the Industrial Park lots are followed.

Councillor MacKewn provided an update on topics discussed at the TMA meeting. Highway safety, including how individuals are

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passing their commercial vehicle licenses was discussed, and also the difficulties Brethour Township is having with corporate farming. An increase in the membership fee was discussed, but TMA will not be moving forward with this.

2025-027 **Moved: Richard McNaughton Seconded: Sophie MacKewn**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Roads Department Report
- b. Fire Department Report
- c. Others
 - i. Application for Consent – 2024-B02-Newton – Planning Assessment
 - ii. Earlton-Timiskaming Regional Airport – Reports
 - iii. Timiskaming Health Unit Minutes – Dec 4th, 2024
 - iv. Northeastern Public Health Board Minutes – Jan 1st, 2025
 - v. Reports from Council and Staff *[no item]*

“CARRIED”

7. Correspondence for Council’s Consideration:

a. City of Peterborough – Bill 242, Safer Municipalities Act, 2024

2025-028 **Moved: Clifford Fielder Seconded: Sophie MacKewn**

That we, the Council of the Township of Harley do hereby, support the City of Peterborough’s resolution regarding their request for the Province of Ontario to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality’s jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces; and

Direct municipal staff to issue a copy of this resolution to the City of Peterborough.

“CARRIED”

b. Town of Cobalt – Meaningful Improvements to Catch and Release

2025-029 **Moved: Richard McNaughton Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, support the Town of Cobalt’s resolution requesting that the Federal and Provincial governments make meaningful improvements to the current state of “catch and release” justice in the Ontario legal system; and

Direct municipal staff to issue a copy of this resolution to the Town of Cobalt.

“CARRIED”

c. FONOM – Ineligible Recycling Amendments to O.Reg 391/21

2025-030 **Moved: Clifford Fielder Seconded: Richard McNaughton**

WHEREAS under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for ‘eligible’ sources only;

AND WHEREAS ‘ineligible’ sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-

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facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

AND WHEREAS these costs will further burden the municipalities' finances and potentially take resources away from vital infrastructure projects;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Harley hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

AND FURTHER THAT this resolution be forwarded to the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks, MPP John Vanthof, AMO, ROMA and FONOM.
"CARRIED"

8. Correspondence for Council's Information:
None

9. Other Business:

a. Temiskaming Veterinary Services – 2025 VAP Membership Fee

2025-031 **Moved: Clifford Fielder Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Temiskaming Veterinary Services Committee's donation request in the amount of \$225.00 to assist in reducing travel costs for veterinary services for residents of the Township of Harley; and

Direct municipal staff to issue payment in the amount of \$225.00 as a donation to the Temiskaming Veterinary Services Committee.
"CARRIED"

b. Little Claybelt Homesteaders Museum – Donation Request 2025

2025-032 **Moved: Sophie MacKewn Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of The Little Claybelt Homesteaders Museum's donation request to continue to preserve the district's heritage; and

Direct municipal staff to issue payment of \$200 as a donation to The Little Claybelt Homesteaders Museum.
"CARRIED"

c. 2025 Bridge Inspections – Quote

2025-033 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of quote from K.Smart Associates for the 2025 Bridge Inspections in the amount of \$3,800 plus HST and;

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Direct municipal staff to engage the services of K.Smart Associates Limited to complete the 2025 Bridge Inspections in compliance with Ontario Regulation 104/97; and

That Council hereby authorizes a total estimated expenditure of \$3,800 plus applicable taxes as outlined in the received quote.
"CARRIED"

d. Asset Management Plan – Update

The Clerk-Treasurer outlined to council that a consultant has been working on the municipal asset management plan through free hours provided by the MFOA, and will provide a quote to finalize the report to ensure compliance with Ontario Regulation 588/17.

10. By-Laws:

- a. By-Law 2025-05** Being a by-law for establishing tax ratios for the year 2025
[three readings]

2025-034 **Moved: Sophie MacKewn Seconded: Richard Fielder**
That **By-Law No. 2025-05**, being a by-law for establishing tax ratios for the year 2025 be received and read a first and second time.
"CARRIED"


2025-035 **Moved: Sophie MacKewn Seconded: Clifford Fielder**
That **By-Law No. 2025-05**, being a by-law for establishing tax ratios for the year 2025 be read a third time and that the same be engrossed in the by-law book.
"CARRIED"

11. Resolution to Move to Closed Session:

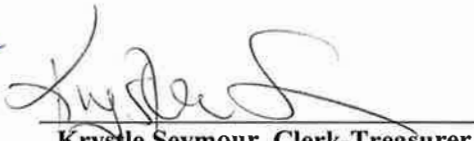
None

12. Adjournment:

2025-036 **Moved: Clifford Fielder Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 9:47 p.m. and will meet again on March 11th, 2025 or at the call of the Reeve.
"CARRIED"



Pauline Archambault, Reeve



Krystle Seymour, Clerk-Treasurer