

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of AUGUST 13TH, 2024
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
 Councillors: Clifford Fielder
 Marc Gosselin
 Sophie MacKewn
 Richard McNaughton
Staff: Krystle Seymour, Clerk-Treasurer
 Guy Godmaire, Road Superintendent
Others: Steven Acland, C.P.A., Kemp, Elliot & Blair LLP
 David Welwood, RPP, MCIP, MES, J.L. Richards (electronic
 participation)
 Angela Huppe, Mid North Recycling (left at 8:15pm)

Regrets: None

1. Call Meeting to Order & Adoption of Agenda

2024-111 **Moved:** **Clifford Fielder** **Seconded:** **Marc Gosselin**
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of August 13th, 2024 at 7:28 p.m.
“CARRIED”

2024-112 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, accept the agenda as amended.
Council agreed to discuss item 9.c after delegation 4.a
“CARRIED”

2. Adoption of Minutes
a. Regular Meeting of July 9th, 2024

2024-113 **Moved:** **Richard McNaughton** **Seconded:** **Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, adopt the following minutes:
 a. Regular Meeting of July 9th, 2024 as presented.
“CARRIED”

3. Disclosure of Pecuniary Interest

None

4. Delegations:
a. Steven Acland, C.P.A, Kemp, Elliot & Blair LLP – 2023 Financial Statement [no item]

2024-114 **Moved:** **Sophie MacKewn** **Seconded:** **Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Steven Acland, C.P.A. of Kemp, Elliot & Blair LLP’s presentation regarding the 2023 audited financial statements; and

Authorize the Clerk-Treasurer and Reeve to sign the 2023 audited financial statements on behalf of the Township of Harley; and

Authorize the Clerk-Treasurer and Reeve to sign Kemp, Elliot, & Blair LLP’s engagement letter pertaining to 2024’s audit.
“CARRIED”

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Council agreed to discuss item 9.c here.

Zoning By-Law Amendment Application – Z01-2024 Mid North Recycling

2024-115 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
 That we, the Council of the Township of Harley do hereby, acknowledge receipt of J.L. Richards & Associates Limited’s memorandum dated August 1st, 2024 regarding application for zoning by-law amendment Z01-2024-Mid-North Recycling; and

That council acknowledges no written views were received regarding application for zoning by-law amendment Z01-2024-Mid-North Recycling prior to August 13th, 2024 at 4:00pm; and

Direct the Clerk-Treasurer to prepare a by-law to amend the Township of Harley’s zoning by-law to re-zone the subject property from Agriculture (A1) to General Industrial (M1) to permit an office and warehouse to support the existing Mid-North Recycling Business, for council’s consideration at the Regular Meeting of August 13th, 2024.
 “CARRIED”

b. J.L. Richards – Discussion on New Official Plan and Zoning By-Law
[no item]

2024-116 **Moved: Clifford Fielder** **Seconded: Sophie MacKewn**
 That we, the Council of the Township of Harley do hereby, acknowledge receipt of verbal report by David Welwood, RPP, MCIP, MES of J.L. Richards regarding the new Official Plan and Zoning By-Law.
 “CARRIED”

5. Payment of Accounts – Voucher No. 2024-07

2024-117 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
 That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$121,717.14
Fire	\$1,141.30
Recreation	\$3,505.96
Admin	\$54,830.70
Total Voucher 2024-07	\$181,195.10

“CARRIED”

6. Reports from Staff & Others

a. Roads Department Report

The Road Superintendent reports that surface treatment has been done on Development Road. Ditching is almost done on Garden Road and ditching on Maybrook Road will start next week. After ditching is completed, gravel projects will begin. Road Counts were done on some of the concession roads and were provided for Council’s information. Large traffic increases were noted on Development Road East and Hydro Line Road. The summer student worked out very well this year and will be done at the end of this week. The Road Superintendent met with the Drain Superintendent Garth Noecker about the Nickle Drain.

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b. Fire Department Report

The Fire Department Report states that the department responded to 2 calls during the month of July. Both were to assist EMS. One was cancelled on route and the second one resulted in the department being placed on stand-by at scene. There was good attendance on both calls, practices, and meetings.

c. Others

i. Treasurer's Report – July 2024

2024-118 **Moved: Richard McNaughton Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Roads Department Report
 - b. Fire Department Report
 - c. Others
 - i. Treasurer's Report – July 2024
- “CARRIED”

7. Correspondence for Council's Consideration:

a. Township of Evanturel – Shortage of Physician Care

2024-119 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, support the Township of Evanturel's resolution urging the Province of Ontario to recognize the physician shortage in the District of Temiskaming and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care; and

Direct municipal staff to issue a copy of this resolution to the Township of Evanturel.
“CARRIED”

b. Thunder Bay Chamber of Commerce – Ontario Immigrant Nominee Program

No Action

8. Correspondence for Council's Information:

None

9. Other Business:

a. Memo-24-014 – Official Results RFQ-2024-02 – Fuel Tender

2024-120 **Moved: Marc Gosselin Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo-24-014 outlining official results of RFQ-2024-02 whereby the Township of Harley is the lead township requesting quotes for the rental of storage tank systems and the continuous supply of gasoline and diesel fuel over a 36-month period for the following townships:

- Township of Harley;
- Township of Kerns;
- Township of Casey;
- Township of Hudson; and

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Acknowledge receipt of letters of recommendation in regards to the awarding of RFQ-2024-02 from the Township of Kerns and Township of Hudson for council's consideration; and

Direct staff to prepare a by-law to be presented at the following regular meeting of September 10th, to authorize the execution of an agreement with Grant Fuel Inc. for the goods and services as specified in RFQ-2024-02, conditional on the approval of the Township of Casey.

“CARRIED”

b. Memo-24-015 – Landfill Site Attendant

2024-121 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**

That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo-24-014; regarding the quotes received for the Landfill Site Attendant Contract; and

Authorize the Clerk-Treasurer to execute any such documents required to enter in an agreement with Eco-Logix to operate the landfill for the proposed annual cost of \$29,671.72.

“CARRIED”

Council asked staff to recommend changes to the landfill to implement tipping fees and a way of ensuring only eligible residents are attending the landfill. Staff will work on this and provide council with recommendation shortly.

c. Zoning By-Law Amendment Application – Z01-2024 Mid-North Recycling

(dealt with earlier in meeting)

d. Volunteer Appreciation [no item]

2024-122 **Moved: Sophie MacKewn** **Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, authorize the organization of a joint appreciation night on Friday November 15th, 2024 as a gesture of thanks to municipal volunteers, staff and their spouses for the Townships of Hudon, Harley, Casey and Kerns; and

That the cost of such event will be shared with all participating municipalities.

“CARRIED”

10. By-Laws

a. By-Law 2024-11 Being a by-law amend Zoning By-Law No. 2004-2, as amended, of the Township of Harley
[three readings]

2024-123 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**

That **By-Law 2024-11**, being a By-Law under the provisions of sections 34 of the Planning Act, R.S.O. 1990, as amended, to amend Zoning By-law No. 2004-22, as amended, of the Corporation of the Township of Harley, with respect to changing the zoning on lands described in Schedule “A” from Agriculture (A1) Zone to General Industrial (M1) Zone, be received and read a first and second time.

“CARRIED”

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2024-124 **Moved: Richard McNaughton Seconded: Sophie MacKewn**
That **By-Law 2024-11**, being a By-Law under the provisions of sections 34 of the Planning Act, R.S.O. 1990, as amended, to amend Zoning By-law No. 2004-22, as amended, of the Corporation of the Township of Harley, with respect to changing the zoning on lands described in Schedule "A" from Agriculture (A1) Zone to General Industrial (M1) Zone, be read a third time, and that the same be engrossed in the by-law book.
"CARRIED"


11. Resolution to Move to Closed Session:
None

12. Adjournment:

2024-125 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 10:00 pm and will meet again on September 10th, 2024 or at the call of the Reeve.
"CARRIED"



Pauline Archambault, Reeve



Krystle Seymour, Clerk-Treasurer