

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of MAY 14TH, 2024
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
Councillors: Clifford Fielder
 Marc Gosselin
 Sophie MacKewn
 Richard McNaughton
Staff: Krystle Seymour, Clerk-Treasurer
 Guy Godmaire, Road Superintendent
Regrets: None

1. Call Meeting to Order & Adoption of Agenda

2024-063 **Moved:** **Clifford Fielder** **Seconded:** **Marc Gosselin**
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of May 14th, 2024 at 7:30 p.m.
“CARRIED”

2024-064 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, accept the agenda as amended.
ADD: 6. c. ii. Good Roads Update
 9. f. Harley-Nickle Drain
 9. g. Hall Rental
“CARRIED”

2. Adoption of Minutes

- a. Regular Meeting of April 9th, 2024 as presented.
- b. Closed Session Meeting of April 9th, 2024 as presented.

2024-065 **Moved:** **Richard McNaughton** **Seconded:** **Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, adopt the following minutes:
a. Regular Meeting of April 9th, 2024 as presented.
b. Closed Session Meeting of April 9th, 2024 as presented.
“CARRIED”

3. Disclosure of Pecuniary Interest

None

4. Delegations:

None

5. Payment of Accounts – Voucher No. 2024-04

2024-066 **Moved:** **Sophie MacKewn** **Seconded:** **Clifford Fielder**
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$43,579.14
Fire	\$10,360.92
Recreation	\$4,074.87
Admin	<u>\$72,675.09</u>
Total Voucher 2024-04	\$130,690.02

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6. Reports from Staff & Others

a. Road's Department Report

The Road Superintendent reports that April was a busy month. The Temiskaming District experienced a flooding event on April 12th and 13th that caused washouts throughout the Township. Township workers were able to repair all damage quickly, however some culverts need to be changed as a result. Sweeping of intersections has been completed and calcium applications have started. We received a letter from the Ontario Northland notifying us that they will be inspecting the railway crossings in the Township. Highway 11 maintenance will begin shortly which may increase traffic to our low volume roads, creating some additional maintenance especially if material is hauled to the dump. The contractor reached out to the Township to see if we are available to hire for some grading. The Road Superintendent requested if Council would be willing to let the Road Superintendent perform this work if asked. Council agreed, but asked staff to ensure insurance was aware and that we were adequately compensated. Requested quotes to purchase gravel to be applied to Garden and Maybrook Road.

Miller was \$10.00/mt

Nychuck was \$12.50/mt

Hauling will still need to be procured. The Good Roads conference was excellent and was well attended. The Summer student has started.

b. Fire Department Report

The Fire Chief Reports that the Department did not receive any calls in the month of April. The Department took advantage of this time to practice preparation of the trucks and equipment for Forest Fire season. Lastly, the Fire Permit banner was put up on the Department's billboard on Highway 11.

c. Others

i. Timiskaming Health Unit – March 6th, 2024

ii. Good Roads Conference Update

Councillor Sophie asked about road closure signs, and if we should amend the signs to remove "Use at Own Risk". The Road superintendent will remove this wording on the signs.

2024-067 **Moved: Marc Gosselin** **Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

a. Road's Department Report

b. Fire Department Report

c. Others

 i. Timiskaming Health Unit – March 6th, 2024

 ii. Good Roads Update

"CARRIED"

7. Correspondence for Council's Consideration:

a. City of Peterborough – Jurisdiction of Ontario's Ombudsman

No Action

b. Town of Kirkland Lake – Exotic Animals

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2024-068 **Moved: Clifford Fielder** **Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, support the Town of Kirkland Lake's resolution petitioning the provincial government to implement provincial regulations to restrict the possession, breeding, and use of exotic wild animals and licensed zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the exotic wild animal population; and

Direct municipal staff to issue a copy of this resolution to the Town of Kirkland Lake.

"CARRIED"

c. Municipality of Huron Shores – Urging the Government to Promptly Resume Assessment Cycle

2024-069 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, support the Municipality of Huron Shores' resolution to resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation; and

Direct municipal staff to issue a copy of this resolution to The Honourable Doug Ford, Premier of Ontario, John Vanthof, MPP, the Association of Municipalities of Ontario (AMO), and the Municipality of Huron Shores.
"CARRIED"

d. Hastings County – Sustainable Infrastructure Funding for Small Rural Municipalities

2024-070 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That we, the Council of the Township of Harley do hereby, support Hastings County's motion to call on the Ontario and Federal Government to implement sustainable infrastructure funding for small and rural municipalities; and

Direct municipal staff to issue a copy of this resolution to Hastings County.
"CARRIED"

- 8. Correspondence for Council's Information:**
- a. MNRF – Arial Insecticide Project 2024**
 - b. Community Cancer Care – Transportation Service North East**
 - c. Little Claybelt Homesteaders Museum – Appreciation Letter**

- 9. Other Business:**
- a. Memo 24-007 – Asset Retirement Update**

2024-071 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
WHEREAS the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities;

AND WHEREAS the Municipal Act, 2001 section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for

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the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada;

AND WHEREAS PS 3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018;

AND WHEREAS the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities;

AND WHEREAS many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting change will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the Township of Harley hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO;

AND FINALLY THAT a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Ontario Municipalities (FONOM), and all municipalities within the District of Timiskaming.
“CARRIED”

2024-072 **Moved: Richard McNaughton Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo 24-007 Asset Retirement Obligation – Update, including service agreement and quote from 360 Engineering & Environmental Consulting Ltd for the implementation of the asset retirement obligation; and

Direct municipal staff to engage the services of 360 Engineering & Environmental Consulting Ltd to complete the 2023 Asset Retirement Obligation Assessment in compliance with PS 3280; and

That Council hereby authorizes a total estimated expenditure of \$9,445 plus applicable taxes as outlined in “Option A: 2023”.
“CARRIED”

b. Memo 24-008 – Non-Resident User Fee Reimbursement

2024-073 **Moved: Sophie MacKewn Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo 24-008 – Non-Resident User Fee Reimbursement; and

Agree to reimburse Harley Township residents 100% of all current non-resident user fees incurred for any children’s (age 17 and under) recreational activities within the District of Timiskaming, provided that itemized receipts are submitted to the municipal office for reimbursement prior to December 31st of the fiscal year for which the non-resident user fee was incurred.

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c. Timiskaming Health Unit – Community Safety Well-Being (CSWB)

2024-074 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of letter from the Timiskaming Health Unit regarding Municipal Community Safety and Well-Being Plan (CSWB) Implementation for the period of August 1, 2024 to August 31, 2026 including Memorandum of Agreement; and

Direct the Clerk-Treasurer to authorize an agreement between the Corporation of the Township of Harley and the Board of Health for the Timiskaming Health Unit for the performance of work described in Section 7.0 Statement of work; and

That Council hereby authorizes an estimated expenditure as outlined in Section 12.0.

“CARRIED”

d. Memo 24-009 – Municipal Budget 2024

2024-075 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby acknowledge receipt of three proposed levy options with corresponding budget for the fiscal year 2024 as prepared by the Clerk-Treasurer; and

That council direct the Clerk-Treasurer to prepare a by-law given Levy Option # 2 to be presented for Council’s consideration at the Regular Meeting of May 14th, 2024.

“CARRIED”

e. Community Risk Assessment – Draft for Council’s Review

2024-076 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council for the Township of Harley do hereby, acknowledge receipt of the Township of Harley’s Community Risk Assessment as provided by the Harley Fire Department; and

Do hereby adopt the Community Risk Assessment to meet the requirements of Ontario Regulation 378/18.

“CARRIED”

f. Harley – Nickle Drain

The Road Superintendent gave an update on the Harley-Nickle Drain. K. Smart should be providing a report shortly and has met with all land owners assessed on the drain. The roads superintendent will begin to get quotes for the materials needed.

g. Hall Rental

Tulloch Engineering approached the municipal office mid-April and requested to rent the Harley Hall from June 1st – October 31 2024. All members of council were notified of the request prior to accepting, since the request was for an extended period of time, and all members of

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council agreed to rent it for this period. Councillor Fielder expressed that he would have preferred council discuss the matter at a council meeting and would like the renter to pay for all expenses including those normally covered by the hall rental fee. Reeve Archambault asked about alternatives for families who need a hall space for funerals/celebrations of life. Since the joint municipal office is responsible for booking several halls in the shared administrative agreement, municipal staff will notify renters of other halls in the area if such a request is made. Some members of council expressed that renting the hall for this extended period will assist in covering lost expenses incurred by the hall each month that are otherwise never recoverable.

10. By-Laws

- a. By-Law 2024-05** Being a by-law to authorize the signing of an agreement between the Corporation of the Township of Hudson and the Corporation of the Township of Harley for the purchase of aggregate
[three readings]

2024-077 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That **By-Law 2024-05**, being a by-law to authorize the signing of an agreement between the Corporation of the Township of Hudson and the Corporation of the Township of Harley for the purchase of aggregate, be received and read a first and second time.
“CARRIED”

2024-078 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
That **By-Law 2024-05**, being a by-law to authorize the signing of an agreement between the Corporation of the Township of Hudson and the Corporation of the Township of Harley for the purchase of aggregate, be received and read a third time and hereby engrossed in the By-Law book.
“CARRIED”

- b. By-Law 2024-06** Being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2024
[three readings]

2024-079 **Moved: Richard McNaughton** **Seconded: Marc Gosselin**
That **By-Law 2024-06**, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2024, be received and read a first and second time.
“CARRIED”

2024-080 **Moved: Richard McNaughton** **Seconded: Clifford Fielder**
That **By-Law 2024-06**, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2024, be received and read a third time and hereby engrossed in the By-Law book.
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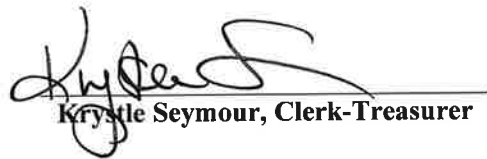
11. Resolution to Move to Closed Session:

None

12. Adjournment:

2024-081 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, adjourn the
Regular Meeting at 10:22 pm and will meet again on June 11th, 2024 or at the
call of the Reeve.
"CARRIED"


Pauline Archambault, Reeve


Krystle Seymour, Clerk-Treasurer