

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of APRIL 9<sup>TH</sup>, 2024**  
**Held at the Harley Municipal Office**

**Present:** **Reeve:** Pauline Archambault  
**Councillors:** Clifford Fielder  
 Marc Gosselin  
 Sophie MacKewn  
 Richard McNaughton  
**Staff:** Krystle Seymour, Clerk-Treasurer  
 Guy Godmaire, Road Superintendent  
**Regrets:** Logan Miron, Fire Chief

**1. Call Meeting to Order & Adoption of Agenda**

2024-045 **Moved:** Clifford Fielder **Seconded:** Marc Gosselin  
 That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of April 9<sup>th</sup>, 2024 at 7:29 p.m.  
 “CARRIED”

2024-046 **Moved:** Marc Gosselin **Seconded:** Richard McNaughton  
 That we, the Council of the Township of Harley do hereby, accept the agenda as presented.  
 “CARRIED”

**2. Adoption of Minutes**

a. Regular Meeting of March 12<sup>th</sup>, 2024.

2024-047 **Moved:** Richard McNaughton **Seconded:** Sophie MacKewn  
 That we, the Council of the Township of Harley do hereby, adopt the following minutes:  
 a. Regular Meeting of March 12<sup>th</sup>, 2024 as presented.  
 “CARRIED”

**3. Disclosure of Pecuniary Interest**

None

**4. Delegations:**

None

**5. Payment of Accounts – Voucher No. 2024-03**

2024-048 **Moved:** Sophie MacKewn **Seconded:** Clifford Fielder  
 That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$38,772.69
Fire	\$1,050.70
Recreation	\$1,724.85
Admin	\$97,210.97
Total Voucher 2024-03	\$138,759.21

“CARRIED”

**6. Reports from Staff & Others**

**a. Road’s Department Report**

The Road Superintendent reports that there was an April snow storm. Some surface treatment was damaged during regular plowing at the

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of APRIL 9<sup>TH</sup>, 2024**  
**Held at the Harley Municipal Office**

Industrial Park. The roads are in better shape as things continue to dry out and grading is in full operation. Calcium season will soon be upon us and preparations are being made for that. Bridge washing and sweeping intersections will begin this week weather permitting. There was some garbage dumped along Sales Barn Road and the By-Law Officer is currently looking into this. Road Superintendent Guy Godmaire received notice that he has been officially appointed to the Board of Directors for OGRA.

He also provided an update on organizing a meeting with the MTO and OPP. Coleman Township expressed interest in a meeting and offered to take the lead on organizing this. Representatives from FONOM and ROMA have also offered to participate in the meeting. Cameras have been installed at the Harley Community Hall and an electrician was needed to get the installation completed. The basement was broken into approximately one week ago and a window was broken.

**b. Fire Department Report**

No calls this past month. They have purchased 2 new 5-gallon water back packs for forest fires. The practice and business meeting both had good attendance.

**c. Others**

**i. Earlton-Timiskaming Regional Airport – Minutes of January 2024 & Financials**

**ii. Timiskaming Health Unit – Minutes January 31<sup>st</sup>, 2024**

**iii. TMSA Minutes Feb 1 2024\_Financials 2023\_Planning Fees Letter**

2024-049 **Moved: Richard McNaughton Seconded: Marc Gosselin**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

a. Road's Department Report

b. Fire Department Report

c. Others

i. Earlton-Timiskaming Regional Airport – Minutes of January 2024 & Financials

ii. Timiskaming Health Unit – Minutes January 31<sup>st</sup>, 2024

iii. TMSA Minutes Feb 1 2024\_Financials 2023\_Planning Fees Letter

“CARRIED”

**7. Correspondence for Council's Consideration:**

**a. City of Clarence-Rockland – 9-8-8 National Suicide and Crisis Hotline**

2024-050 **Moved: Marc Gosselin Seconded: Richard McNaughton**

That we, the Council of the Township of Harley do hereby, support the City of Clarence-Rockland's resolution endorsing the 9-8-8 Crisis Lines initiative to ensure critical barriers are removed to those in a crisis seeking help; and

Direct municipal staff to issue a copy of this resolution to the City of Clarence-Rockland.

“CARRIED”

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of APRIL 9<sup>TH</sup>, 2024**  
**Held at the Harley Municipal Office**

- b. Township of Calvin – National Fire Fighting Strategy**  
2024-051 **Moved: Richard McNaughton    Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, support the Township of Calvin’s resolution regarding a review of the National Fire Fighting Strategy; and

Direct municipal staff to issue a copy of this resolution to the Township of Calvin.

“CARRIED”

- c. Municipality of Amaranth – Equivalent Representative Operational Budget Funding**  
2024-052 **Moved: Clifford Fielder                      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, support the Municipality of Amaranth’s resolution calling on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities; and

Direct municipal staff to issue a copy of this resolution to the Township of Amaranth.

“CARRIED”

- d. Township of Adelaide-Metcalf – Increase Tile Drain Loan Limit**  
2024-053 **Moved: Marc Gosselin                      Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, support The Township of Adelaide Metcalfe’s request to the Province of Ontario through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) to consider increasing the maximum annual Tile Loan limit to a minimum of \$100,000; and

Direct municipal staff to issue a copy of this resolution to The Township of Adelaide Metcalfe.

“CARRIED”

**8. Correspondence for Council’s Information:**

- a. Community Safety Well Being Committee – February 2024**
- b. Memo-24-002 – Community Risk Assessment Update**

**9. Other Business:**

- a. Memo-24-003 – Waste Diversion**  
2024-054 **Moved: Marc Gosselin                      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of a Memo 24-003 Waste Diversion Opportunity; and

Direct municipal staff to notify “Sic Sox” that Harley would like to have a bin placed and emptied free of charge at the Harley Landfill Site.

“CARRIED”

- b. Township of Hudson RFQ-2024-01 – Gravel Crushing**  
2024-055 **Moved: Richard McNaughton    Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of the Township of Harley’s official results for RFQ-2024-01 – Gravel Crushing which is to be filed along with the minutes of the regular meeting; and

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of APRIL 9<sup>TH</sup>, 2024**  
**Held at the Harley Municipal Office**

Direct the Clerk-Treasurer to recommend Miller Paving Ltd, the lowest submission, for the Council of the Township of Hudson's consideration.  
"CARRIED"

**c. Memo-24-004 – Asset Retirement Obligation**

2024-056 **Moved: Marc Gosselin                      Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of a Memo 24-004 Asset Retirement Obligation; and Direct municipal staff to proceed with the municipal auditor's recommendation as outlined in the memo; and

Direct municipal staff to continue to research and recommend the most cost-effective and efficient way of completing the required report for our municipal auditor in a timely manner.  
"CARRIED"

**d. Community Hall Supplies [no item]**

2024-057 **Moved: Sophie MacKewn                      Seconded: Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, agree to purchase the following supplies to be kept at the Harley Community Hall for renters to use:

1. 2 pots for tea and coffee (45 cups) & (100 cups)
- "CARRIED"

**e. Memo-24-005 – Municipal Office Staffing Positions**

2024-058 **Moved: Richard McNaughton                      Seconded: Clifford Fielder**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo-24-005 – Municipal Office Staffing Positions outlining a draft letter regarding the need for an additional administrative position at the joint Municipal office; and

Direct the Clerk-Treasurer to send a copy of the letter to each municipality listed in the shared administrative services agreement as outlined in Harley By-Law 2024-03, requesting a response by June 30<sup>th</sup>, 2024.  
"CARRIED"

Reeve Archambault would also like to discuss the matter with Reeve Craig, Reeve Phillips and Reeve Labonte.

**f. Memo-24-006 – Recycling Depot Operations**

2024-059 **Moved: Richard McNaughton                      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of a Memo 24-006 Blue Box Transition Depot Operations; and

Direct municipal staff to notify Circular Materials that currently the preference is for The Township of Harley to continue to operate the recycling depot at the Harley Landfill site.  
"CARRIED"

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of APRIL 9<sup>TH</sup>, 2024**  
**Held at the Harley Municipal Office**

**10. By-Laws**

None

**11. Resolution to Move to Closed Session:**

**a. Personnel – Municipal Staff**

2024-060    **Moved: Clifford Fielder                      Seconded: Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, agree to enter closed session at 9:49 pm to discuss the following items:

11. a. Personnel – Municipal Staff

“CARRIED”

2024-061    **Moved: Marc Gosselin                      Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, agree to arise from closed session at 10:27 pm; and

Direct the Clerk-Treasurer to follow the procedures as outlined in closed session which includes locking the Fire Chief office in the Fire Hall and mail out all volunteer Firefighter cheques.

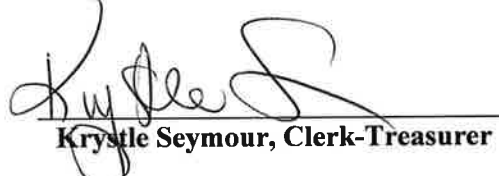
“CARRIED”

**12. Adjournment:**

2024-062    **Moved: Richard McNaughton    Seconded: Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 10:28 pm and will meet again on May 14<sup>th</sup>, 2024 or at the call of the Reeve.

“CARRIED”

  
\_\_\_\_\_  
Pauline Archambault, Reeve

  
\_\_\_\_\_  
Krystle Seymour, Clerk-Treasurer