

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of JANUARY 9<sup>TH</sup>, 2024**  
**Held at the Harley Municipal Office**

**Present:**    **Councillors:** Clifford Fielder  
                                  Sophie MacKewn  
                                  Richard McNaughton  
          **Staff:**        Krystle Seymour, Clerk-Treasurer  
                                  Guy Godmaire, Road Superintendent  
                                  Logan Miron, Fire Chief  
**Regrets:**   **Reeve:**     Pauline Archambault  
                  **Councillor:** Marc Gosselin

**1. Call Meeting to Order & Adoption of Agenda**

2024-001   **Moved: Clifford Fielder**            **Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of January 9<sup>th</sup>, 2024 at 7:31 p.m.

Appoint Councillor Sophie MacKewn, to chair the Regular Meeting in the absence of Reeve Pauline Archambeault.  
"CARRIED"

2024-002   **Moved: Richard McNaughton**   **Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, accept the agenda as presented.  
"CARRIED"

**2. Adoption of Minutes**

- a. Regular Meeting of December 12<sup>th</sup>, 2023.
- b. Closed Session Minutes of December 12<sup>th</sup>, 2023.

2024-003   **Moved: Sophie MacKewn**            **Seconded: Clifford Fielder**  
That we, the Council of the Township of Harley do hereby, adopt the following minutes:

- a. Regular Meeting of December 12<sup>th</sup>, 2023 as presented.
- b. Closed Session Minutes of December 12<sup>th</sup>, 2023 as presented.

"CARRIED"

**3. Disclosure of Pecuniary Interest**

None

**4. Delegations:**

None

**5. Payment of Accounts – Voucher No. 2023-12**

2024-004   **Moved: Clifford Fielder**            **Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$48,776.52
Fire	\$21,856.53
Recreation	\$1,906.84
Admin	\$96,862.56
Total Voucher 2023-12	<u>\$169,402.45</u>

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**6. Reports from Staff & Others**

**a. Road's Department Report**

The Road Superintendent reported that a hydraulic pump needed to be repaired on Truck #8 and had to be replaced just before the holiday season. Harley experienced a green Christmas this year so snowplowing was minimal. Grading was done on December 27<sup>th</sup> and 28<sup>th</sup>, (not typically done this late in the season). The Superintendent was approved to attend 2 road's courses; One in January, and another in February. The cost for the courses and accommodations will be covered by Ontario Good Roads Association.

**b. Fire Department Report**

The Fire Chief Reports that there were no calls for November or December. Three new members have joined the Fire Department, and the Chief continues to encourage that all members strive for high attendance at all the meetings and practices. The Deputy Chief has been assisting more with training so that the Chief can focus on submitting necessary paperwork to the Fire Marshall's Office. Councillor Fielder asked if the trucks were booked in for their maintenance inspections, and Chief Logan confirmed that they were scheduled to be completed at the end of January. Chief Logan also informed Council that he is getting quotes for some repairs to the air lines in the hall so that the compressor doesn't kick on as often. Councillor Fielder also asked how many volunteers attended the appreciation dinner and why no medals were given out. Chief Logan confirmed that there were 2 tables of Harley Volunteer Fireman there (with guest/spouse) and that currently no Fire Department members qualify for the Provincial or Federal years of service medals so no application and presentation was necessary.

**c. Others**

**i. Timiskaming Health Unit – Minutes November 1<sup>st</sup>, 2023**

2024-005 **Moved: Richard McNaughton Seconded: Sophie MacKewn**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

a. Road's Department Report

b. Fire Department Report

c. Others

i. Timiskaming Health Unit – Minutes November 1<sup>st</sup>, 2023  
"CARRIED"

**7. Correspondence for Council's Consideration:**

**a. Township of Clearview – Cemetery Administration Management Support**

2024-006 **Moved: Sophie MacKewn Seconded: Clifford Fielder**  
That we, the Council of the Township of Harley do hereby, support the Township of Clearview's request for the Province of Ontario to;

Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province through the Bereavement Authority of Ontario (BAO), identified as the default owner and operator of a cemetery when it is abandoned; and

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Provide annual funding (based on the number of cemeteries a municipality owns and operates) to assist with the maintenance of inactive and active cemeteries; and

Provide free training opportunities for municipalities regarding cemetery administration; and

Investigate and support the design of universal cemetery software for use by municipal cemetery operators that be offered at an affordable cost; and

Direct municipal staff to issue a copy of this resolution to the Township of Clearview.

“CARRIED”

**8. Correspondence for Council’s Information:**

**a. Memo-24-001 – THU Expense Allocation Method Confirmation**

**9. Other Business:**

None

**10. By-Laws**

**a. By-Law 2021-01** Being a by-law to provide for an interim tax levy, due date for the payment of the interim taxes, and penalty and interest charges for the non-payment of taxes or any installment by the due date  
*[three readings]*

2024-007 **Moved: Clifford Fielder                      Seconded: Richard McNaughton**  
That **By-Law No. 2024-01**, being a by-law to provide for an interim tax levy, due date for the payment of the interim taxes, and penalty and interest charges for the non-payment of taxes or any installment by the due date be received and read a first and second time.  
“CARRIED”

2024-008 **Moved: Richard McNaughton      Seconded: Sophie MacKewn**  
That **By-Law No. 2024-01**, being a by-law to provide for an interim tax levy, due date for the payment of the interim taxes, and penalty and interest charges for the non-payment of taxes or any installment by the due date be read a third time and that the same be engrossed in the by-law book.  
“CARRIED”

**b. By-Law 2024-02** Being a by-law of the Corporation of the Township of Harley to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31<sup>st</sup>, 2024  
*[three readings]*

2024-009 **Moved: Sophie MacKewn                      Seconded: Clifford Fielder**  
That **By-Law No. 2024-02**, being a by-law of the Corporation of the Township of Harley to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31<sup>st</sup>, 2024 be received and read a first and second time.

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2024-010    **Moved: Clifford Fielder**                      **Seconded: Richard McNaughton**  
That **By-Law No. 2024-02**, being a by-law of the Corporation of the Township of Harley to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31<sup>st</sup>, 2024 be read a third time and that the same be engrossed in the by-law book.  
“CARRIED”

**c. By-Law 2024-03**    Being a by-law to enter into an agreement with the Township of Hudson, The Township of Kerns and Township of Casey for Shared Administrative Services  
*[three readings]*

2024-011    **Moved: Richard McNaughton**    **Seconded: Sophie MacKewn**  
That **By-Law No. 2024-03**, being a by-law to enter into an agreement with the Township of Hudson, The Township of Kerns and Township of Casey for Shared Administrative Services be received and read a first and second time.  
“CARRIED”

2024-012    **Moved: Sophie MacKewn**                      **Seconded: Clifford Fielder**  
That **By-Law No. 2024-03**, being a by-law to enter into an agreement with the Township of Hudson, The Township of Kerns and Township of Casey for Shared Administrative Services be read a third time and that the same be engrossed in the by-law book.  
“CARRIED”

**11. Resolution to Move to Closed Session:**

None

**12. Adjournment:**

2024-013    **Moved: Clifford Fielder**                      **Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 8:14 pm and will meet again on February 13<sup>th</sup>, 2024 or at the call of the Reeve.  
“CARRIED”

  
\_\_\_\_\_  
Pauline Archambault, Reeve

  
\_\_\_\_\_  
Krystle Seymour, Clerk-Treasurer