

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of NOVEMBER 14TH, 2023
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
 Councillors: Clifford Fielder
 Marc Gosselin
 Sophie MacKewn
 Richard McNaughton
 Staff: Krystle Seymour, Clerk-Treasurer
 Allison Doyon, Assistant Clerk-Treasurer
 Guy Godmaire, Road Superintendent
Regrets: None

1. Call Meeting to Order & Adoption of Agenda

2023-170 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of November 14th, 2023 at 7:26 p.m.
“CARRIED”

2023-171 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, accept the agenda as presented.
“CARRIED”

2. Adoption of Minutes

a. Regular Meeting of October 10, 2023.

2023-172 **Moved: Richard McNaughton** **Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, adopt the following minutes:
a. Regular Meeting of October 10th, 2023 as presented.
“CARRIED”

3. Disclosure of Pecuniary Interest

None

4. Delegations:

None

5. Payment of Accounts – Voucher No. 2023-10

2023-173 **Moved: Sophie MacKewn** **Seconded: Clifford Fielder**
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$64,135.31
Fire	\$1,840.91
Recreation	\$399.39
Admin	\$31,333.88
Total Voucher 2023-10	<u>\$97,709.49</u>

“CARRIED”

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of NOVEMBER 14TH, 2023
Held at the Harley Municipal Office

6. Reports from Staff & Others

a. Road's Department Report

The Road Superintendent reports that he attended a course on effective management in Sault St Marie, and highly recommends this for other senior staff. Winter sand quotes were received by Miron, Latham, and Conners. Latham was awarded the contract for winter sand. The Superintendent received a call from the ONR informing him that the Maybrook Crossing will be repaired. The road was closed for one day while the work was completed. The Superintendent and municipal staff have reached out to the ONR requesting the agreement that lists who is responsible for the cost of repairs and have not received it yet. As per the ONR, more crossings in the Township will require repairs at a later date. Street signs that were stolen have all been replaced and installed. All plow trucks are ready for the winter season and the safety inspections are due in the month of December. The new grader is scheduled to arrive the week of November 20th. Scott Dufresne will be joining the Roads Crew again this year to assist the department this winter season. Current rainfall has been tough on the gravel roads and crews have graded as much as possible. Conditions should improve once the weather turns to freezing. The Superintendent has also been working with the local farmers to reduce the mud transferred onto the roads from the fields due to the current wet conditions. Lastly, a meeting took place regarding the Nickle Drain with 7 attendees. Members in attendance were in agreement with the drainage superintendent's approach. Work is scheduled for next year.

b. Fire Department Report

The Fire Chief Reports that the Fire Department have responded to two calls in October. One of which was a mutual aid for a structure fire in Casey Township and the other a medical call which was promptly cancelled. Interviews will be taking place with three applicants that would like to join the department.

c. Others

i. Timiskaming Health Unit – Minutes September 6th 2023

ii. Earlton-Timiskaming Airport – Minutes May 2023 & Managers Reports & Financials May-August 2023

iii. Treasurer's Report – October 2023

2023-174

Moved: Clifford Fielder Seconded: Marc Gosselin

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

a. Road's Department Report

b. Fire Department Report

c. Others

i. Timiskaming Health Unit – Minutes September 6th 2023

ii. Earlton-Timiskaming Airport – Minutes May 2023 & Managers Reports & Financials May-August 2023

iii. Treasurer's Report – October 2023

“CARRIED”

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of NOVEMBER 14TH, 2023
Held at the Harley Municipal Office

7. Correspondence for Council's Consideration:

a. City of Waterloo – Bill 21 – Fixing Long-Term Care Amendment Act

2023-175 **Moved: Sophie MacKewn Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, support the Corporation of the City of Waterloo's correspondence regarding support for Bill 21 – Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022; and
Direct municipal staff to issue a copy of this resolution to the Corporation of the City of Waterloo.
"CARRIED"

b. Timiskaming Health Unit – Municipal Expense Allocation Method

2023-176 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of the Timiskaming Health Unit's correspondence regarding a proposed change to the Municipal expense allocation method; and

Support the Timiskaming Health Unit's motion recommending that a move to census-based allocation for board of health expenditures be adopted effective January 1st, 2024; and

Direct municipal staff to issue a copy of this resolution to the Timiskaming Health Unit.
"DEFEATED"

c. Municipality of Bluewater – Childcare Availability in Ontario

2023-177 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, support the Municipality of Bluewater's correspondence regarding childcare availability in Ontario that lists action items to address and improve childcare availability in Ontario; and

Direct municipal staff to issue a copy of this resolution to the Corporation of the Municipality of Bluewater.
"CARRIED"

d. Town of Cobourg – Illegal Land Use Enforcement

No Action

e. Township of McKellar – Call for Amendment to the Legislation Act

2023-178 **Moved: Clifford Fielder Seconded: Marc Gosselin**
That we, the Council of the Township of Harley do hereby, support the Township of McKellar's resolution calling on the Provincial government to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

Direct municipal staff to issue a copy of this resolution to the Township of McKellar.
"CARRIED"

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of NOVEMBER 14TH, 2023
Held at the Harley Municipal Office

8. Correspondence for Council's Information

9. Other Business:

a. MEMO-2023-023 – Cemetery Care & Maintenance Fund

2023-179 **Moved: Clifford Fielder Seconded: Marc Gosselin**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept Memo-23-023 regarding moving the Cemetery Care and Maintenance Funds from CIBC to the new Cemetery Care & Maintenance Fund held by the Royal Bank of Canada; and

Direct the Clerk-Treasurer to transfer the funds as necessary; and
Direct the Clerk-Treasurer and Reeve to sign the necessary documents to close the CIBC Cemetery Account.
"CARRIED"

b. TMSA – Planning Services

2023-180 **Moved: Richard McNaughton Seconded: Sophie MacKewn**

That we, the Council of the Township of Harley do hereby, acknowledge receipt of correspondence from the Temiskaming Municipal Services Association (TMSA) regarding the addition of a planner to the TMSA's list of shared services; and

Agree to participate in shared planning services with the TMSA; and

Direct municipal staff to issue a copy of this resolution to the TMSA.
"CARRIED"

c. K. Smart & Associates Limited – 2023 Structure Inspection Appraisal Report

Harley- Kerns, Max's Bridge, requires some minor repairs that have already been undertaken and completed. Overall, the bridge is in good condition.

Uno Park Bridge - overall in excellent condition.

Peddie Bridge - recommended to be replaced in 6-10 years but overall, the structure is in good condition. This bridge is on a seasonal mud road.

Roy Bridge - no work is recommended and the structure is in excellent condition.

2023-181 **Moved: Clifford Fielder Seconded: Marc Gosselin**

That we, the Council of the Township of Harley do hereby, acknowledge receipt of K. Smart & Associates Limited's 2023 Structure Inspection Appraisal Report dated October 2023 which is to be filed with the minutes of the Regular Meeting; and

Acknowledge the Road Superintendents' summary regarding K. Smart & Associates Limited's observations and recommendations for each structure.
"CARRIED"

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of NOVEMBER 14TH, 2023
Held at the Harley Municipal Office

d. MEMO-23-024 – Hall Rental – Fundraiser

2023-182 **Moved: Marc Gosselin Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo-23-024 regarding the request to waive the Hall Rental fee for a fundraising event scheduled for the last week of November 2023; and

Agree to waive the hall rental fee for this event.
“CARRIED”

e. Cemetery – Plot Ownership

2023-183 **Moved: Richard McNaughton Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of municipal staff verbal report regarding Harley Cemetery plot ownership dispute; and

Direct staff to issue a letter to the McNaughton family offering them another vacant plot in the Harley cemetery at no cost, as directed by council.
“CARRIED”

f. Camper Site on Property

Reeve Archambault asked municipal staff if camping in a trailer is permitted within the Township. The Clerk-Treasurer reached out to Chief Building Official Dave Barton, and By-Law Officer Pete Gilboe regarding the matter. This use does not appear to be specifically permitted nor prohibited in the Municipal zoning by-law.

g. MEMO-23-025 – Emergency Response Plan – Annual Table Top Exercise

2023-184 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo-23-025; and

Agree to schedule the Township of Harley’s annual table top emergency exercise at the Earlton Arena on November 15th, 2023 for the following attendees:

- Guy Godmaire, Road Superintendent
- Logan Miron, Fire Chief
- Krystle Seymour, CEMC
- Allison Doyon, Alternate CEMC
- Melanie Woods, Municipal Staff

“CARRIED”

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of NOVEMBER 14TH, 2023
Held at the Harley Municipal Office

h. Memo 23-026 – Emergency Control Group & Shared Services – Annual Meeting

2023-185 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Memo-23-026; and

Agree to schedule the Township of Harley’s annual Emergency Control Group meeting and bi-annual Shared Administrative meeting with representatives from the Township of Casey, Township of Kerns and Township of Hudson for Thursday, December 14th, at 12:00 p.m., to be attended by Pauline Archambault, Reeve.
“CARRIED”

10. By-Laws

None

11. Resolution to Move to Closed Session:

a. Employee Negotiations

2023-186 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That we, the Council of the Township of Harley do hereby, agree to enter closed session at 9:53 pm to discuss the following items:

11. a. Employee Negotiations

“CARRIED”

2023-187 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, to arise from closed session at 10:50 pm; and


Direct the Clerk-Treasurer to amend employee contracts and staffing position as directed by council during closed session.
“CARRIED”

12. Adjournment:

2023-188 **Moved: Richard McNaughton** **Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby, adjourn the Regular Meeting at 10:51 pm and will meet again on December 12th, 2023 or at the call of the Reeve.
“CARRIED”



Pauline Archambault, Reeve



Krystle Seymour, Clerk-Treasurer