

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
Of JULY 11TH, 2023
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
Councillors: Clifford Fielder
 Marc Gosselin
 Sophie MacKewn
 Richard McNaughton
Staff: Krystle Seymour, Clerk-Treasurer
 Guy Godmaire, Road Superintendent
Others: Brigid Wilkinson, Rebecca Hunt, Steve Acland
Regrets: None

1. Call Meeting to Order & Adoption of Agenda

2023-109 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
 That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of July 11th, 2023 at 7:28 p.m.
 “CARRIED”

2023-110 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
 That we, the Council of the Township of Harley do hereby, accept the agenda as presented:
 “CARRIED”

2. Adoption of Minutes

a. Regular Meeting of June 13th, 2023.

2023-111 **Moved: Richard McNaughton** **Seconded: Clifford Fielder**
 That we, the Council of the Township of Harley do hereby, adopt the following minutes:
 a. Regular Meeting of June 13th, 2023 as presented:
 “CARRIED”

3. Disclosure of Pecuniary Interest

None

4. Delegations:

a. Rebecca Hunt & Brigid Wilkinson

Brigid Wilkinson, Chair of the Temiskaming Library Board gave a presentation to Council regarding renewing the 2-year public library agreement. The per household rate for 2024 and 2025 has not increased from 2022 and 2023.

2023-112 **Moved: Sophie MacKewn** **Seconded: Clifford Fielder**
 That we, the Council of the Township of Harley do hereby, acknowledge receipt of Temiskaming Shores’ Public Library services presentation regarding the renewal of the Township’s 2-year library contract for the following years and household amounts:

Fiscal Year	\$/Household*
2024	\$28.00
2025	\$28.00

*based on the most recent Census data collected by Statistics Canada

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
Of JULY 11TH, 2023
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and

Direct municipal staff to prepare a by-law to authorize such agreement to be presented for council's consideration at the following Regular Meeting of August 8th, 2023.

“CARRIED”

**b. Steven Acland, C.P.A., Kemp, Elliot & Blair LLP. – 2022
 Financial Statements**

Steve Acland presented the 2022 financial statements.

2023-113 **Moved: Clifford Fielder Seconded: Mark Gosselin**
 That we, the Council of the Township of Harley do hereby, acknowledge receipt of Steven Acland, C.P.A. of Kemp, Elliot & Blair LLP's presentation regarding the 2022 audited financial statements; and

Authorize the Clerk-Treasurer and Reeve to sign the 2022 audited financial statements on behalf of the Township of Harley; and

Authorize the Clerk-Treasurer and Reeve to sign Kemp, Elliot, & Blair LLP's engagement letter pertaining to 2023's audit.

“CARRIED”

5. Payment of Accounts – Voucher No. 2023-06

2023-114 **Moved: Marc Gosselin Seconded: Richard McNaughton**
 That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$35,632.08
Fire	\$144.44
Recreation	\$19,926.63
Admin	\$146,230.94
Total Voucher 2023-06	\$201,934.09

“CARRIED”

6. Reports from Staff & Others

a. Road's Department Report

The Road Superintendent reports that the washout on Pipeline Road has been repaired. The end of the culvert has been replaced and the cost will be shared with the Township of Kerns. Road side cutting has begun and is almost complete. The Hall renovations are nearly complete. Still waiting on some materials. Once completed it will need to be thoroughly cleaned.

b. Fire's Department Report

The Fire Chief Reports that there were 4 calls during the month of June. 2-tiered response calls, a structure fire at the Industrial Park and an MVC on Highway 11. The pumper truck has passed its pump test and the portable pump is being serviced.

c. Others

i. DTSSAB – Q1 Quarterly Report 2023

ii. Timiskaming Health Unit Minutes May 3rd 2023 and FS 2022

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
Of JULY 11TH, 2023
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- iii. **Treasurer's Report as of June 30th, 2023**
- iv. **POA Committee Meeting Minutes – March 2021**

2023-115 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Road's Department Report
- b. Fire's Department Report
- c. Others
 - i. DTSSAB – Q1 Quarterly Report 2023
 - ii. Timiskaming Health Unit Minutes May 23rd, 2023 and FS 2022
 - iii. Treasurer's Report as of June 30th, 2023
 - iv. POA Committee Meeting Minutes – March 2021

“CARRIED”

7. Correspondence for Council's Consideration:

a. Town of Bradford West Gwillimbury – Right to Repair

2023-116 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, support the Town of Bradford West Gwillimbury's resolution calling on the Federal Government to expediate the promised consultations to enshrine this principle in consumer-protection law, with specific consultations and measures related to supporting the agricultural sector undertaken; and

Direct municipal staff to issue a copy of this resolution to the Town of Bradford West Gwillimbury.

“CARRIED”

b. Municipality of North Perth – Vacant Building Official Positions

2023-117 **Moved:** **Sophie MacKewn** **Seconded:** **Marc Gosselin**
That we, the Council of the Township of Harley do hereby, support the Municipality of North Perth's resolution urging the Provincial Government to provide support to municipalities to fill vacant building official positions; and

Direct municipal staff to issue a copy of this resolution to the Municipality of North Perth.

“CARRIED”

c. Township of Selwyn – Short Term Rentals

2023-118 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, support the Township of Selwyn's resolution requesting that the Province of Ontario move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies, for example Airbnb and VRBO, appropriately manage and be responsible for their listings and to compel compliance that the Province establish the requirement for STR companies to require each rental listing to be registered and to pay an appropriate annual fee and that STR company provide this registry along with the collected fees to the municipality in which the STR properties are located which allows the municipality to be

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
Of JULY 11TH, 2023
Held at the Harley Municipal Office

aware of all registered STR properties and to have access to funds for municipal expenses to enforce/respond to issues at a STR property; and

Direct municipal staff to issue a copy of this resolution to the Township of Selwyn.

“CARRIED”

8. Correspondence for Council’s Information:

- a. Community Paramedicine Pamphlet**
- b. Ministry of Public and Business Service Delivery – Subdivision and Condominium Registrations**
- c. MNRFP – Public Lands Act – Regulatory Amendments 2023**

9. Other Business:

- a. MEMO – 2023-019 – Wabi Line Road Speed Limit**

2023-119 **Moved: Marc Gosselin** **Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of MEMO 23-019 regarding speeding on Wabi Line Road; and

Direct municipal staff to respond to the resident that Council has reviewed with the Roads Department; and

Are not recommending a speed reduction on this road at this time.

“CARRIED”

- b. MEMO – 2023-020 – RFQ 2023-01 – SST on Development Road**

2023-120 **Moved: Marc Gosselin** **Seconded: Sophie MacKewn**
That we, the Council of the Township of Harley do hereby acknowledge receipt of MEMO-23-020 dated July 5th, regarding official results for RFQ-2023-01, a request for quote to apply a single lift of surface treatment along 2 sections of Development Road for approximately 1,330 meters; and

Direct municipal staff to prepare a by-law to be presented at the regular meeting of July 11th for councils’ consideration to enter an agreement with Miller Paving Limited for the total amount of \$62,343.75 plus HST.

“CARRIED”

- c. MEMO – 2023-021 – Grader Tender – Official Results**

2023-121 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of MEMO 23-021 regarding the official results of the Grader Tender; and

Accept the quotation from Brandt Tractor Ltd, for the purchase of a new 2023 John Deere grader model 772G 6wd with front bull blade at a price of \$564,100 plus applicable taxes; and

Direct the Clerk-Treasurer to prepare the necessary by-law to purchase the equipment.

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TOWNSHIP OF HARLEY
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10. By-Laws

a. By-Law 2023-12 Being a by-law to establish user fees for the Corporation of the Township of Harley
[three readings]

2023-122 **Moved: Marc Gosselin** **Seconded: Sophie MacKewn**
That **By-Law No. 2023-12**, being a by-law to establish user fees for the Corporation of the Township of Harley, be received and read a first and second time.
"CARRIED"

2023-123 **Moved: Clifford Fielder** **Seconded: Sophie MacKewn**
That **By-Law No. 2023-12**, being a by-law to establish user fees for the Corporation of the Township of Harley, be received and read a third time and hereby engrossed in the By-Law book.
"CARRIED"

b. By-Law 2023-13 Being a by-law to provide for the regulation of animals within the Township of Harley
[three readings]

2023-124 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That **By-Law No. 2023-13**, being a by-law to provide for the regulation and control of animals within the Township of Harley, be received and read a first and second time.
"CARRIED"

2023-125 **Moved: Marc Gosselin** **Seconded: Richard McNaughton**
That **By-Law No. 2023-13**, being a by-law to provide for the regulation and control of animals within the Township of Harley, be received and read a third time and hereby engrossed in the By-Law book.
"CARRIED"

c. By-Law 2023-14 Being a by-law to authorize the Corporation of the Township of Harley to enter into an agreement with Miller Paving Limited for the surface treatments of Development Road
[three readings]

2023-126 **Moved: Richard McNaughton** **Seconded: Sophie MacKewn**
That **By-Law No. 2023-14**, being a by-law to authorize the corporation of the Township of Harley to enter into an agreement with Miller Paving Limited for the surface treatment of Development Road, be received and read a first and second time.
"CARRIED"

2023-127 **Moved: Richard McNaughton** **Seconded: Clifford Fielder**
That **By-Law No. 2023-14**, being a by-law to authorize the corporation of the Township of Harley to enter into an agreement with Miller Paving Limited for the surface treatment of Development Road, be received and read a third time and hereby engrossed in the By-Law book.
"CARRIED"

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11. Resolution to Move to Closed Session:

None

12. Adjournment:

2023-128 **Moved: Clifford Fielder** **Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, adjourn the
Regular Meeting at 9:50 pm and will meet again on August 8th, 2023 or at the
call of the Reeve.
"CARRIED"


for _____
Pauline Archambault, Reeve



Krystle Seymour, Clerk-Treasurer