

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of November 8th, 2022
Held at the Harley Municipal Office

Present: **Reeve:** Pauline Archambault
 Councillors: Clifford Fielder
 Richard McNaughton
 Staff: Jordan Kemp, Clerk-Treasurer
 Guy Godmaire, Road Superintendent

Regrets: Marc Gosselin, Councillor

1. Open Regular Meeting of Council

2022-158 **Moved:** **Clifford Fielder** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of November 8th, 2022 at 7:31 p.m.
"CARRIED"

2. Adoption of Agenda

2022-159 **Moved:** **Richard McNaughton** **Seconded:** **Clifford Fielder**
That we, the Council of the Township of Harley do hereby, accept the agenda as presented:
"CARRIED"

3. Adoption of Minutes

2022-160 **Moved:** **Clifford Fielder** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, adopt the following minutes:
1. Minutes of the Regular Meeting of October 11th, 2022.
"CARRIED"

4. Disclosure of Pecuniary Interest

None

5. Delegations/Presentations

None

6. Payment of Accounts – Voucher No. 2022-10

2022-161 **Moved:** **Richard McNaughton** **Seconded:** **Clifford Fielder**
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$58,339.32
Fire	\$117.86
Recreation	\$1,636.34
Admin	\$178,071.93
Total Voucher 2022-10	<u>\$238,1651.45</u>

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7. Reports from Staff & Others

a. Road Department Report

The Road Superintendent reports that they ditched the south side of the hill on Development Road and installed a french drain on the north side. A request was received for a culvert extension at an entrance on Dickinson's Hill. High wind's caused downed signs and trees. The loader had a faulty wiring harness and heat sensor that was fixed. Road signs have been ordered. Scott Dufresne will be returning for the winter season starting in December. Municipal Drains, Jackson, and Robinson 3 were cleaned out by a contractor and approved by drain superintendent. Jim Jackson wants to extend the drain.

b. Fire Department Report

The Fire Chief reports that they had one call in the Industrial Park this month. The business owner was given specific instructions in order to run a safe establishment. The rescue van had two batteries replaced.

c. Others

- i. Earlton-Timiskaming Regional Airport Minutes of Jul 21, 2022 & Financials**
- ii. Earlton-Timiskaming Regional Airport – Minutes of Sep 22, 2022**
- iii. Treasure's Report as of October 31st, 2022**
- iv. Memo RE: Hydro One Vegetation Maintenance**
- v. Harley Fire Department Minutes – October 5th, 2022**

2022-162 **Moved: Clifford Fielder** **Seconded: Richard McNaughton**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Road Department Report
- b. Fire Department Report
- c. Others
 - i. Earlton-Timiskaming Regional Airport Minutes of July 21, 2022 & Financials
 - ii. Earlton-Timiskaming Regional Airport – Minutes of Sept 22, 2022
 - iii. Treasure's Report as of October 31st, 2022
 - iv. Memo RE: Hydro One Vegetation Maintenance
 - v. Harley Fire Department Minutes – October 5th, 2022

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8. Correspondence for Council's Consideration:

a. East Ferris – Childcare

2022-163 **Moved: Richard McNaughton Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, support the Municipality of East Ferris' resolution advocating the Province of Ontario reduce the early years and child care workforce shortage by:

- immediately increasing the \$18/hour minimum wage to an equitable level to that which is paid to workers employed by school boards;
- provide benefits to an equitable level to that which is provided to workers employed by school boards;
- financially support an accelerated Early Childhood program, to be completed within 14 to 16 months, similar to the program launched in March 2022 by Personal Support Workers, where funding supported the costs of tuition, books, and other mandatory fees; and

Direct municipal staff to issue a copy of this resolution in support of the Municipality of East Ferris.

“CARRIED”

9. Correspondence for Council's Information:

- a. Ministry of Municipal Affairs & Housing – More Homes Built Faster: Ontario's Housing Supply**
- b. CN – Snow Removal at Railway Crossings**
- c. Temiskaming Municipal Services Association – Annual General Meeting**
- d. Ontario Wildlife Damage Compensation Program – Changes to Reasonable Care Plan**
- e. Tribunals Ontario – Modernization & Improvements to Service Delivery**
- f. Canadian National Police Services – Winter Safety**

10. Other Business:

a. Memo RE: Safety Concern

2022-164 **Moved: Clifford Fielder Seconded: Richard McNaughton**

That we, the Council of the Township of Harley do hereby acknowledge receipt of Staff Memorandum dated November 8th regarding a traffic event that was reported by Stock Transportations to municipal staff, which occurred at the intersection of Development Road and Highway 11 due to poor visibility created by signage and sea can containers located in the Harley Industrial Park, along Highway 11.

“CARRIED”

b. Memo RE: Additional Cemetery Plots

2022-165 **Moved: Richard McNaughton Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, acknowledge receipt of Staff Memorandum dated November 8th regarding the creation of additional cemetery plots within the Hanbury Cemetery; and

Direct municipal staff to include an estimated cost of creating additional cemetery plots for the Hanbury Cemetery in the draft budget for 2023, for council's consideration.

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c. Memo RE: Switching Financial Institutions

2022-166 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of Staff Memorandum dated November 8th regarding the opening of a Royal Bank of Canada (RBC) Ultimate Account with RBC Express Online Services for the purpose of accepting online payments for property taxes and day to day banking; and

Direct municipal staff to prepare a by-law for council's consideration at the Regular Meeting of November 8th, authorizing the Clerk-Treasurer and Reeve to sign any documents required on behalf of the Corporation of the Township of Harley to open a Royal Bank of Canada (RBC) Ultimate Account with RBC Express Online Services.

“CARRIED”

d. Schill-North-Land Farms Inc. Letter RE: Notification of Planted Winter Crops

2022-167 **Moved: Clifford Fielder Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge a letter dated October 20th, 2022 from Schill North-Land Farms requesting the Road's Department not to access their properties during the winter months due to the seeding of winter wheat.

“CARRIED”

e. Memo RE: Official Results of RFQ-2022-03 – Municipal Hall Renovations

2022-168 **Moved: Richard McNaughton Seconded: Clifford Fielder**
That we, the Council of the Township of Harley do hereby, acknowledge official results for RFQ-2022-03 – Municipal Hall Renovations detailing that one (1) tender was submitted by the deadline of November 1st, 2022 at 4:00 p.m. by TBK Construction Inc. in the amount of \$264,193 plus H.S.T.; and

Direct Municipal staff to present alternative options that are economically feasible given the allocated budget for the project.

“CARRIED”

f. Memo RE: Joint Emergency Group Table Top Exercise

2022-169 **Moved: Clifford Fielder Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, acknowledge receipt of the Community Emergency Management Coordinator's request for the following individuals of the Joint Emergency Control Group to attend a training and tabletop exercise on December 15th from 5:00p.m. 8:00p.m. at the Kerns Hall:

- Jordan Kemp, CEMC;
- Krystle Seymour, Alternate CEMC;
- Guy Godmaire, Road Superintendent;
- Arren Hearn, Fire Chief; and
- Pauline Archambault, Reeve.

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g. Appointment of Signing Authority for RBC Account

- 2022-170 **Moved: Clifford Fielder** **Seconded: Richard McNaughton**
That we, the Council of the Township of Harley do hereby, in accordance to By-Law 2022-23, being a by-law to appoint Royal Bank of Canada as the banker for the Corporation of the Township of Harley, appoint the following senior staff and elected officials as signing authority:
- Pauline Archambault, Reeve
 - Marc Gosselin, Councillor
 - Jordan Kemp, Clerk-Treasurer
- “CARRIED”

11. By-Laws

- a. By-Law 2022-23** Being a by-law to appoint the Royal Bank of Canada as the banker for the Corporation of the Township of Harley.
[three readings]
- 2022-171 **Moved: Richard McNaughton** **Seconded: Clifford Fielder**
That **By-Law No. 2022-23**, being a by-law to appoint the Royal Bank of Canada as the banker for the Corporation of the Township of Harley, be received and read a first and second time.
“CARRIED”
- 2022-172 **Moved: Clifford Fielder** **Seconded: Richard McNaughton**
That **By-Law No. 2022-23**, being a by-law to appoint the Royal Bank of Canada as the banker for the Corporation of the Township of Harley, be read a third time and that the same be engrossed in the by-law book.
“CARRIED”
- b. By-Law 2022-24** Being a by-law of the Corporation of the Township of Harley to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31st. 2022.
[three readings]
- 2022-173 **Moved: Clifford Fielder** **Seconded: Richard McNaughton**
That **By-Law No. 2022-24**, being a by-law of the Corporation of the Township of Harley to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2022, be received, and read a first and second time.
“CARRIED”
- 2022-174 **Moved: Richard McNaughton** **Seconded: Clifford Fielder**
That **By-Law No. 2022-24**, being a by-law of the Corporation of the Township of Harley to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2022 be read a third time and that the same be engrossed in the by-law book.
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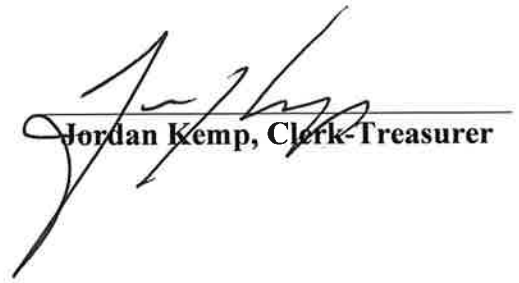
12. Resolution to Move to Closed Session:

a. None

13. Adjournment:

2022-175 **Moved:** Clifford Fielder **Seconded:** Richard McNaughton
That we, the Council of the Township of Harley do hereby, adjourn the
Regular Meeting at 10:00 pm and will meet again on December 13th, 2022 or
at the call of the Reeve.
"CARRIED"


Pauline Archambault, Reeve


Jordan Kemp, Clerk-Treasurer