

TOWNSHIP OF HARLEY
MINUTES OF THE REGULAR MEETING OF COUNCIL
of November 09th, 2021
Held at the Harley Community Hall

Present: **Reeve:** Pauline Archambault

Councillors: Auldin Bilow
 Clifford Fielder
 Marc Gosselin
 Richard McNaughton

Staff: Jordan Kemp, Clerk-Treasurer
 Guy Godmaire, Road Superintendent

Other: Rebecca Hunt, Library CEO, Temiskaming Shores
 Chris Oslund, City Manager, Temiskaming Shores
 Brigid Wilkinson, Library Chairman, Temiskaming Shores

1. Open Regular Meeting of Council

2021-194 **Moved:** **Auldin Bilow** **Seconded:** **Clifford Fielder**
 That we, the Council of the Township of Harley do hereby, open the Regular Meeting of Council of November 9th, 2021 at 7:28 p.m.
 “CARRIED”

2. Adoption of Agenda

2021-195 **Moved:** **Clifford Fielder** **Seconded:** **Marc Gosselin**
 That we, the Council of the Township of Harley do hereby, accept the agenda as amended:
 Add: 7.c. iv. TMA – Reeve Report
 Add: 9.f. Timiskaming Health Unit – Vacant Seat
 Add: 10.d. Village of Thornloe – Shared Services
 “CARRIED”

3. Adoption of Minutes

2021-196 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
 That we, the Council of the Township of Harley do hereby, adopt the following minutes:
 1. Minutes of the Regular Meeting of October 12th, 2021 as presented.
 “CARRIED”

4. Disclosure of Pecuniary Interest

None

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5. Delegations/Presentations

a. Temiskaming Shores Public Library RE: Contract Renewal

2021-197 **Moved: Richard McNaughton Seconded: Auldin Bilow**
That we, the Council of the Township of Harley do hereby, acknowledge Temiskaming Shores’ Public Library services presentation regarding the renewal of the township’s library contract for the following years and household amounts:

Fiscal Year	\$/Household
2022	\$27.00
2023	\$28.00
2024	\$29.00

and, direct municipal staff to prepare additional financial options in addition to Temiskaming Shore’s Public Library’s proposal, such as various percentages of non-resident user fee reimbursements for council’s decision at the following regular meeting.
“CARRIED”

6. Payment of Accounts – Voucher No. 2021-10

2021-198 **Moved: Marc Gosselin Seconded: Clifford Fielder**
That we, the Council of the Township of Harley, do hereby, approve the payment of accounts as presented:

Roads	\$69,838.86
Fire	\$1,849.24
Recreation	\$1,533.81
Admin	<u>\$64,363.08</u>
Total Voucher 2021-10	\$137,584.99

“CARRIED”

7. Reports from Staff & Others

a. Road’s Department Report

The Road Superintendent reports that they will be putting up snow fence again this year.

Truck 6 and 8 will be going for safeties. Overnight parking in the Industrial Park.

Prices for Flashing Amber Beacon are as follows:

Solar Powered 8” \$1,900.00 + Tax and shipping

Radar Sign \$4,350.00+Tax and shipping

b. Fire’s Department Report

No Report

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c. Others

- i. Timiskaming Health Unit Municipal Meetings – Minutes of 08-Oct-2021**
- ii. Timiskaming Health Unit Municipal Meetings-Minutes of 22-Oct-2021**
- iii. Treasurer’s Report as of October 31st, 2021**
- iv. TMA – Meeting**

2021-199 **Moved: Clifford Fielder Seconded: Richard McNaughton**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Road’s Department Report
- b. Fire’s Department Report
- c. Others
 - i. Timiskaming Health Unit Municipal Meetings – Minutes of 08-Oct-2021
 - ii. Timiskaming Health Unit Municipal Meetings-Minutes of 22-Oct-2021
 - iii. Treasurer’s Report as of October 31st, 2021
 - iv. TMA – Reeve Report

“CARRIED”

8. Correspondence for Council’s Consideration:

- a. Township of Enniskillen – Control By-Law RE: Cannabis Production & Processing Facilities**

2021-200 **Moved: Auldin Bilow Seconded: Richard McNaughton**

That we, the Council of the Township of Harley do hereby support the Township of Enniskillen’s resolution regarding the establishment of cannabis growing operations within the jurisdiction of municipalities and request Health Canada enacts the following:

- thorough research when and before an applicant is issued a license for either medicinal or recreational cannabis;
- notification and or communication given to the appropriate municipality;
- regular inspections of cannabis growing operations made mandatory to verify compliance by license holders;
- unannounced inspections for official complaints received;
- a comprehensive study of the Cannabis Act due to the numerous problems Ontario municipalities are encountering.

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9. Correspondence for Council's Information:

- a. **District of Timiskaming Social Services Administration board – Q3 Quarterly Report**
- b. **Ontario Municipal Partnership Fund – 2022 Allocation**
- c. **Ontario Good Roads Association – Call for Nominations for 2022-2023**
- d. **Ministry of Northern Development, Mines, Natural Resources and Forestry – Amendments to Acts**
- e. **Town of Cobalt – Senior Homes**
- f. **Timiskaming Health Unit – Vacant Seat for Armstrong, Harley, Hudson, Kerns, James and Matachewan**

10. Other Business:

- a. **Emergency Response Plan – Annual Table Top Exercise**

2021-201 **Moved: Clifford Fielder Seconded: Marc Gosselin**

That we, the Council of the Township of Harley do hereby, agree to schedule the Township of Harley's annual table top emergency response exercise at the municipal hall for Tuesday, December 14th at 7:00 for the following attendees:

- Pauline Archambault, Reeve
- Guy Godmaire, Road Superintendent
- Arren Hearn, Fire Chief
- Jordan Kemp, CEMC
- Krystle Seymour, Alternate to CEMC
- Linda Perreault, Municipal Staff

“CARRIED”

- b. **Emergency Control Group & Shared Services – Annual Meeting**

2021-202 **Moved: Richard McNaughton Seconded: Auldin Bilow**

That we, the Council of the Township of Harley do hereby, agree to schedule the Township of Harley's annual Emergency Control Group meeting and bi-annual Shared Administrative meeting with representatives from the Township of Hudson, Township of Kerns and Township of Casey for Wednesday, December 15th, at 12:00 p.m., to be attended by Pauline Archambault, Reeve.

“CARRIED”

- c. **Modernization Grant – J.L. Richards Official Plan & Zoning By-Law Proposal**

2021-203 **Moved: Auldin Bilow Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, acknowledge receipt of J.L. Richards & Associates Limited's proposal JLR File: A-PRO, dated October 12th, 2021, to review and prepare a revised Official Plan and Zoning By-Law as outlined in the Township of Harley, Township of Hudson, Township of Kerns and Township of Casey's Municipal Modernization Second Intake application, for the total amount of \$66,000 plus H.S.T.; and

Direct the Clerk-Treasurer to prepare a by-law to be presented to council to enter into an agreement with J.L. Richards & Associates for the services outlined in proposal JLR File: A PRO at the following regular meeting, conditional on the Township of Hudson and Township of Casey's approval.
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d. Village of Thornloe – Shared Services

The Clerk-Treasurer informed council that staff met with Mr. Reid, Reeve of the Village of Thornloe, for the first time since Mr. Reid attended the Regular Meeting of July 14th, 2020 inquiring into the possibility of the Village of Thornloe joining the Township of Harley's shared administrative agreement. After meeting with Mr. Reid, staff followed council's previous direction from the Regular Meeting of July 14th, 2020 and requested Mr. Rivard, the Clerk-Treasurer of the Village of Thornloe provide an official proposal to the Township of Harley of all the shared services required, along with audited financial statements.

The Clerk-Treasurer also provided council with the positives and negatives of both amalgamation and sharing services. The Clerk-Treasurer's concern is the lack of staff to assume a fifth township under the current shared service agreement with the Township of Hudson, Township of Kerns, and Township of Casey.

11. By-Laws

- a. By-Law 2021-20** Being a by-law to amend by-law 2017-17 being a by-law to authorize the signing of a transfer payment agreement for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake, as represented by the Minister of Infrastructure and the Corporation of the Township of Harley.
[three readings]

2021-204 **Moved: Clifford Fielder Seconded: Marc Gosselin**
That **By-Law No. 2021-20**, being a by-law to amend by-law 2017-17 being a by-law to authorize the signing of a transfer payment agreement for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake, as represented by the Minister of Infrastructure and the Corporation of the Township of Harley be received and read a first and second time.
"CARRIED"

2021-205 **Moved: Richard McNaughton Seconded: Marc Gosselin**
That **By-Law No. 2021-20**, being a by-law to amend by-law 2017-17 being a by-law to authorize the signing of a transfer payment agreement for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake, as represented by the Minister of Infrastructure and the Corporation of the Township of Harley be read a third time and that the same be engrossed in the by-law book.
"CARRIED"

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- b. By-Law 2021-21** Being a by-law to authorize the signing of a Transfer Payment Agreement between Her Majesty the Queen in Right of Ontario as represented by the Ministry of Municipal Affairs & Housing and the Corporation of the Township of Harley for the second intake of the Municipal Modernization Program.
[three readings]

2021-206 **Moved: Marc Gosselin** **Seconded: Clifford Fielder**
That **By-Law No. 2021-21**, being a by-law to the signing of a Transfer Payment Agreement between Her Majesty the Queen in Right of Ontario as represented by the Ministry of Municipal Affairs & Housing and the Corporation of the Township of Harley for the second intake of the Municipal Modernization Program, be received and read a first and second time.
“CARRIED”

2021-207 **Moved: Clifford Fielder** **Seconded: Auldin Bilow**
That **By-Law No.2021-21**, being a by-law to the signing of a Transfer Payment Agreement between Her Majesty the Queen in Right of Ontario as represented by the Ministry of Municipal Affairs & Housing and the Corporation of the Township of Harley for the second intake of the Municipal Modernization Program, be read a third time and that the same be engrossed in the by-law book.
“CARRIED”

12. Resolution to Move to Closed Session:
a. Employee Negotiations

2021-208 **Moved: Clifford Fielder** **Seconded: Marc Gosselin**
That we, the Council of the Township of Harley do hereby agree to enter closed session at 9:15pm to discuss the following:

12.a. Employee Negotiations

“CARRIED”

2021-209 **Moved: Marc Gosselin** **Seconded: Auldin Bilow**
That we, the Council of the Township of Harley of hereby agree to arise from closed session at 10:30, and

Acknowledge receipt of the 2022 & 2023 confidential pay scale report dated November 9th, 2021 for the Township of Harley as presented by the Clerk-Treasurer; and

Accept the adjustments to the following pay scales;

1. Administrative Assistant; and
2. Assistant Clerk-Treasurer; and

Accept the consumer price index adjustments as presented for the 2022 & 2023 pay scales; and

Agree to revisit actual consumer pay index for 2022 & 2023 for consideration in 2024 & 2025’s pay scale review to be either increased or decreased, whatever the case may be, based on actual.

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Adjournment:

2021-210 **Moved:** **Marc Gosselin** **Seconded:** **Richard McNaughton**
That we, the Council of the Township of Harley do hereby, adjourn the
Regular Meeting at 10:33 pm and will meet again on December 14th, 2021 or
at the call of the Reeve.
“CARRIED”

Pauline Archambault, Reeve

Jordan Kemp, Clerk-Treasurer