

**TOWNSHIP OF HARLEY**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of April 14<sup>th</sup>, 2020**  
**Held at the Harley Hall**

**Present:**           **Reeve:** Pauline Archambault  
                          **Councillors:** Auldin Bilow, Clifford Fielder, Richard McNaughton, Marc Gosselin  
                          **Clerk-Treasurer:** Jordan Kemp

**Regrets:**           **Road Superintendent:** Guy Godmaire  
                          **Fire Chief:** Todd Maguire

Meeting started at 7:30 p.m.

**1. Open Regular Meeting of Council**

2020-068 **Moved:** Auldin Bilow                   **Seconded:** Richard McNaughton  
That we the Council of the Township of Harley do hereby; open the Regular Meeting of Council of April 14<sup>th</sup>, 2020 at 7:30 p.m.  
“CARRIED”

**2. Adoption of Agenda**

2020-069 **Moved:** Auldin Bilow                   **Seconded:** Clifford Fielder  
That we the Council of the Township of Harley, do hereby; accept the agenda as presented.  
“CARRIED”

**3. Adoption of Minutes**

2020-070 **Moved:** Clifford Fielder               **Seconded:** Marc Gosselin  
That we, the Council of the Township of Harley do hereby, adopt the Minutes of the Regular Council Meeting of March 10<sup>th</sup>, 2020, as presented.  
“CARRIED”

**4. Disclosure of Pecuniary Interest**

a. None

**5. Delegations/Presentations**

a. None

**6. Payments of Accounts: Vouchers 2020-03**

2020-071 **Moved:** Auldin Bilow                   **Seconded:** Marc Gosselin  
That we, the Council of the Township of Harley do hereby, approve the Payment of Accounts as presented:

Roads	\$ 41,399.99
Fire	\$ 2,484.76
Recreation	\$ 1,060.79
Admin	<u>\$ 114,881.51</u>
Total Voucher 2020-03	\$ 159,827.05

“CARRIED”

**7. Reports from Staff and Others:**

a- Roads

The Clerk Treasurer presented the Road Superintendent’s report as follows: snow is going away good so far; no big issues as far as washouts. Brent is back as of April 1<sup>st</sup>, Scotty will be done April 15<sup>th</sup>. The Road’s Department is taking extra precautions with their daily work operations due to the Coronavirus. Garbage has been compacted at the dump. Don has health issues; his wife and stepdaughter will be helping at the dump for the meantime.

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b- Fire Department

The Clerk Treasurer presented the Fire Chief's report as follows:  
There was no fire calls since last council meeting. The E.M.S. Service has temporarily cancelled all tiered response with fire departments, they will only call for M.V.C. or if EMS arrive on scene and require assistance. A weekly report has to be sent to the Fire Marshall Office on equipment that is needed for COVID-19. A meeting was held with officers, and protocols have been made for the department for COVID-19; treating every call as a COVID-19 case and every precaution will be taken and enforced. All fire meetings and practices have been cancelled until further notice. The Province has implemented a fire restriction in our district and is to be enforced by the fire service. At this time, no tickets may be issued because the set fees have not been approved; needs to be done ASAP. Hand sanitizers are on order if anyone requires them.

Councillor Fielder advised council that lockers would be a benefit in addition to the newly installed showers for the purpose of storing a clean set of clothes. If not, firefighters will be showering to clean off, only to wear their previously contaminated clothes home.

c- Others

i. Municipal Office – COVID-19 Response Timeline

2020-72

**Moved: Auldin Bilow                      Seconded: Clifford Fielder**

That we, the Council of the Township of Harley do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

- a. Road Department Report
- b. Fire Department Report
- c. Others
  - i. Municipal Office – COVID-19 Response Timeline

“CARRIED”

**8. Correspondence for Council Consideration:**

- a- Little Claybelt Museum Donation

Consideration for Little Claybelt Museum was addressed last council meeting.

**9. Correspondence for Council's Information:**

- a- Timiskaming District Health Unit – Municipal Minutes March 17<sup>th</sup>
- b- Timiskaming District Health Unit – Municipal Minutes March 25<sup>th</sup>
- c- Timiskaming District Health Unit – Municipal Minutes March 31<sup>st</sup>
- d- Timiskaming District Health Unit – Release First COVID-19 Case March 24<sup>th</sup>
- e- Timiskaming District Health Unit – Release Second COVID-19 Case March 30<sup>th</sup>
- f- Timiskaming District Health Unit – Release Third COVID-19 Case April 2<sup>nd</sup>
- g- DTSSAB – Media Release, Closure of Non-Essential Services March 17<sup>th</sup>
- h- DTSSAB – Changes to Tiered Response Calls COVID-19
- i- Ministry of Finance – Ontario's Action Plan: Responding to COVID-19
- j- Ministry of Municipal Affairs and Housing – Emergency Management and Civil Protection Act
- k- Ministry of Natural Resources and Forestry – Provincial Restricted Fire Zone COVID-19

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**10. Other Business:**

a- Dave Barton, Chief Building Official – New Building Construction

2020-073 **Moved: Marc Gosselin**                      **Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of David Barton, Chief Building Official of the Temiskaming Municipal Services Association’s letter dated March 13<sup>th</sup>, 2020 and that it be filed along with the minutes of the regular meeting.  
“CARRIED”

b- Township of Hudson – Crushing Tender Results

2020-074 **Moved: Auldin Bilow**                      **Seconded: Marc Gosselin**  
That we, the Council of the Township of Harley do hereby, agree to the Township of Hudson’s decision to award Bernt Gilbertson Ltd. as the contractor to fulfill the Township of Hudson’s Tender No. 2020-50.  
“CARRIED”

c- OMAFRA – Grant Allocation Request

2020-075 **Moved: Auldin Bilow**                      **Seconded: Clifford Fielder**  
That we, the Council of the Township of Harley do hereby, acknowledge receipt of the current year’s grant application to cover the costs of employing a drainage superintendent for the amount of \$7,204.61, and that it be filed along with the minutes.  
“CARRIED”

**11. By-Laws**

a- By-law No. 2020-06    Being a By-law to amend by-law no. 2003-05 to govern the calling, place and proceedings of meetings – municipal emergency act provisions  
[*three readings*]

2020-076 **Moved: Marc Gosselin**                      **Seconded: Clifford Fielder**  
That **By-law No. 2020-06**, being a by-law to amend The Corporation of the Township of Harley’s By-law No. 2003-05, being a by-law to govern the calling, place and proceedings of meetings – municipal emergency act provisions, be received and read a first and second time.  
“CARRIED”

2020-077 **Moved: Auldin Bilow**                      **Seconded: Marc Gosselin**  
That **By-law No. 2020-06**, being a by-law to amend The Corporation of the Township of Harley’s By-law No. 2003-05, being a by-law to govern the calling, place and proceedings of meetings – municipal emergency act provisions, be read a third time, and that the same be engrossed in the by-law book.  
“CARRIED”

b- By-law No. 2020-07    Being a by-law for establishing tax ratios for the year 2020 [*three readings*]

2020-078 **Moved: Auldin Bilow**                      **Seconded: Clifford Fielder**  
That **By-law No. 2020-07**, being a by-law for establishing tax ratios for the year 2020, be received and read a first and second time.  
“CARRIED”

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2020-079 **Moved: Marc Gosselin                      Seconded: Richard McNaughton**  
That **By-law No. 2020-07**, being a by-law for establishing tax ratios for the year 2020, be read a third time, and that the same be engrossed in the by-law book.  
“CARRIED”

c- By-law No. 2020-08 Being a by-law to authorize the delegation of authority to the Clerk-Treasurer for certain acts during a declared emergency [*three readings*]

2020-080 **Moved: Clifford Fielder                      Seconded: Auldin Bilow**  
That **By-Law No. 2020-08**, being a By-law to authorize the delegation of authority to the Clerk-Treasurer for certain acts during a declared emergency, be received and read a first and second time.  
“CARRIED”

2020-081 **Moved: Richard McNaughton   Seconded: Marc Gosselin**  
That **By-Law No. 2020-08**, being a By-law to authorize the delegation of authority to the Clerk-Treasurer for certain acts during a declared emergency, be read a third time, and that the same be engrossed in the By-Law Book.  
“CARRIED”

**12. Resolution to move to closed session:**

a- None

**13. Adjournment:**

2020-082 **Moved: Marc Gosselin                      Seconded: Richard McNaughton**  
That we, the Council of the Township of Harley, do hereby, adjourn at 8:48 p.m. and will meet again on May 12<sup>th</sup>, 2020 or at the call of the Reeve.  
“CARRIED”

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Pauline Archambault, Reeve

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Jordan Kemp, Clerk-Treasurer